

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting
17 January 2022

The meeting was held at the Box Elder Fire Station. President Gonzales called the meeting to order at 7:52 p.m. Present were Allen, Fleming, T. Kuenkel, Newman, Saffry and Thiele. Also present was Fire Chief/Department Coordinator A. Kuenkel.

Motion was made by T. Kuenkel, seconded by Fleming, to approve the agenda as presented. All in favor.

The minutes of the 20 December meeting were approved as read. The treasurer's report showed a balance of \$2,258.92 in checking account, \$417,887.69 in savings account.

The following bills were presented:

Action Mechanical—replace furnace igniter	\$ 108.70
BH Services—janitorial services	\$ 151.92
Box Elder VFD:	
Billing for Services—Dynamic Transit Company.....	\$ (445.00)
Billing for Services—Parker Drive Development.....	\$ (640.00)
Box Elder Hardware—shop supplies.....	\$ 19.99
FinditParts—Donaldson fastener (2) for E4-1 air cleaner	\$ 38.12
Great Western Tire Company—balance E7-7 tires (2)	\$ 27.98
MacQueen Equipment—structure gloves (3)	\$ 253.12
Payroll—full-time—A. Kuenkel (1-31 Dec).....	\$ 3,166.62
Payroll—part time—M. Helgerson (1-31 Dec)	\$ 1,040.90
Payroll—part time—S. Inmon (1-31 Dec)	\$ 726.53
Payroll—part time—B. Kuenkel (1-31 Dec).....	\$ 145.54
Payroll—part-time—M. Emrich (1-31 Dec)	\$ 792.86
Payroll—part-time—M. Carlson (1-31 Dec).....	\$ 568.21
Payroll—part time—G. Doney (1-31 Dec).....	\$ 527.04
Payroll—part time—S. Halls (1-31 Dec)	\$ 174.79
Payroll—part time—A. Musselman (1-31 Dec).....	\$ 158.32
Payroll—SD Retirement System: Employer/Employee Matching Contributions	\$ 718.40
Payroll—U.S. Treasury: Employer's Federal Tax 12/15/2021	\$ 1,571.12
Century Business Products—base rate + overage	\$ 62.61
Kieffer Sanitation—refuse service.....	\$ 42.40
MIDCO Business—phone/fax/video service.....	\$ 152.61
Montana-Dakota Utilities Company—natural gas	\$ 276.49
SD Federal Property Agency—office supplies, tools.....	\$ 66.75
WEX Bank (Global Fleet)—motor fuel.....	\$ 462.19
West River Electric Association, Inc.	\$ 345.01
Total	\$10,513.22

Motion was made by Allen, seconded by Newman, to pay the bills as presented. All in favor.

A. Kunkel presented the January Department report (attached).

Old Business: None.

New business: Workers' Compensation List: The Fire Chief presented the annual list of persons to be appointed to the Department for the purpose of Workers' Compensation coverage. Motion was made by Thiele, seconded by Allen, to appoint the persons on January 2022 Box Elder FD Roster (attached) to the Department as of 17 January 2022. All in favor.

Annual Public Meeting—motion was made by T. Kuenkel, seconded by Newman, to hold the Annual Public Meeting/Election on 21 February 2022 at 6:00 p.m. at the Box Elder Fire Station. There will be an election to fill four seats on the Board: those of Allen, Gonzales, Jackson, and Saffry.

There being no further business, motion was made by Allen, seconded by Newman, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:24 p.m.

Wanow Saffry
Secretary-Treasurer



BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota
605-923-1224 / befdchief@midconetwork.com

17 Jan 2022
~~20 December 2021~~

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

1. Calls/Training:	Calls YTD: 43	2021 YTD: 47
	December: 88	2021 Total: 1120
	Medical—50	2020 Total: 971
	Fire—3	2019 Total: 798
	Fire/CO Alarms—17	2018 Total: 728
	Service/Good Intent—17	2017 Total: 737
	MVC—1	

Additional information on calls or other activities since last meeting:

- 2021 Mutual Aid requests—96; Mutual Aid received—50
- 2022 Mutual Aid requests—1; Mutual Aid received—2

Training:

- Hosting of the basic wildland S-190/S-130 will be complete this week—6 Box Elder personnel
- S-200 course here February 12-13 for SD Wildland.
- Continue to use acquired structure on Line Road for several of our trainings.
- Attended SD Fire Chief's Conference; topics included fire reporting, marijuana growing & manufacture facilities...one has proposed to Box Elder City Council.
- Matt Emrich attended SD Instructor's Conference...expenses with next month's bills

2. Apparatus:

Truck replacement plan:

- Nothing to report.

Maintenance:

- Annual inspections and oil changes on larger apparatus...**completed**
- Engine 1-2 right rear spring bent...will be replaced soon

3. Building and Grounds:

- Building roof; continue to work as weather/time permit—
 - Contract signed with All American Roofing—we will continue to monitor and work on closures.
- Working to refill expansion joints in bay floor with new sealant---1/2 **complete**
- Bay 5 garage door having intermittent issues—**parts are in~\$2000**

4. Other miscellaneous items currently being worked:

- Future property for building 2nd station—**no significant progress**
 - Possible land off of Tower Road that belongs to Ellsworth—**paperwork submitted**
 - Made aware of other potential available land; contact owner who advised this land is already involved in discussions for development. Will maintain contact with him.—**nothing new**
- Need for ambulance district...still researching
- Paid employee list with current payrates...see attached.
- Department's current roster...see attached.
- SCBA cylinders hydrostatic testing this year—\$20-30 per cylinder—**INW, final 6**

5. New items for discussion/action:

- Couple opportunities for smaller grants with SD Worker Comp and a couple other agencies. Items we may go after are LUCAS device, SCBA fill equipment, other rescue equipment.

6. Building use applications:

- Scouts using meeting room; 1st Thursday of month. Some other use as coordinated
- AA group Friday evenings, 1900
- Douglas Baseball; 3rd Tuesday's for meetings

Personnel/Workmans Comp:

Additions: ∅

Removals: ∅

Alan K. Kahl 1-17-22

Fire Chief or Representative

Ronald P. Gonzalez

District President or Representative

BOX ELDER RURAL FIRE PROTECTION DISTRICT
 TREASURER'S REPORT
 17 January 2022

Beginning Savings Balance		\$610,814.81
Income		
Meade County (Nov)	\$3,580.04	
Interest	\$75.23	
Transfer in—Contingency & Improvement	\$27,862.80	\$31,518.07
Expenses		
Claims		(\$56,056.68)
Transfer out—Budgeted Funds, New Truck		(\$11,788.51)
Transfer out—Budgeted Funds, New Truck		(\$10,743.72)
Transfer out—Budgeted Funds, Annual Funding		(\$156,610.00)
Ending Savings Balance		\$407,133.97
Payroll earmarks	(\$91,116.42)	\$316,017.55
Checking Balance		\$2,258.92
Contingency & Improvement Fund	\$166,342.47	
Donation—AA	\$60.00	
All American Roofing & Sales, Inc.	(\$27,862.80)	
Interest	\$13.22	\$138,552.89
Budgeted Funds:		
New Truck Fund	\$241,002.61	
Truck Fund opt out (Nov)	\$10,743.72	
Truck Fund opt out (Dec) NOV	\$11,788.51	
2022 funding	\$68,210.00	
Interest	\$31.68	\$331,776.52
Communications Fund	\$22,189.29	
2022 funding	\$6,000.00	
Interest	\$2.78	\$28,192.07
Training Aids Fund	\$13,171.54	
2022 funding	\$1,000.00	
Interest	\$1.65	\$14,173.19
Firefighting Tools Fund	\$21,877.10	
2022 funding	\$7,000.00	
Interest	\$2.74	\$28,879.84
EMS Tools Fund	\$16,214.86	
2022 funding	\$1,000.00	
Interest	\$2.03	\$17,216.89
SCBA Fund	\$32,913.93	
2022 funding	\$8,500.00	
Interest	\$4.12	\$41,418.05
Office Technology Upgrade Fund	\$12,621.30	
2022 funding	\$1,500.00	
Interest	\$1.60	\$14,122.90
Personal Protective Equipment Fund	\$45,903.38	
2022 funding	\$17,400.00	
Interest	\$5.75	\$63,309.13
Building/Property Fund	\$68,750.73	
2022 funding	\$46,000.00	
Interest	\$8.61	\$114,759.34
Highmark Membership Account		\$25.46
CD 000325580-300	\$107,682.67	
Interest	\$63.11	\$107,745.78
Cash Balance This Date		\$1,309,564.95

Wanen Saffry
 Secretary-Treasurer

