

Minutes of The  
Box Elder Rural Fire Protection District  
Board of Directors Meeting

21 March 2022

The meeting was held at the Box Elder Fire Station. President Gonzales called the meeting to order at 6:45 p.m. Present were Allen, Fleming, Gehrke, T. Kuenkel, Newman, Saffry and Thiele. Also present were Fire Chief/Department Coordinator A. Kuenkel and Assistant Chief Gleason.

Motion was made by T. Kuenkel, seconded by Allen, to approve the agenda. All in favor.

The minutes of the 21 February meeting were approved as corrected. The treasurer's report showed a balance of \$1,238.46 in checking account, \$405,733.57 in savings account.

The following bills were presented:

Allen, Betty—director's fees .....	\$ 60.00
Box Elder VFD:	
Batteries + Bulbs—flashlight repair; batteries .....	\$ 46.95
Billing for Services—State Farm Insurance .....	\$ (490.00)
Box Elder Hardware—shop supplies.....	\$ 34.61
Bound Tree—suction cup for Lucas 2 & 3 device; glucometer kit.....	\$ 223.98
Bound Tree—EMS supplies .....	\$ 82.20
Bound Tree—EMS supplies .....	\$ 24.49
Door Service—annual bay door inspection and maintenance .....	\$ 500.00
JD Palatine—background investigations (2) .....	\$ 7.50
Mid-Dakota Diesel—LOF for Engine 1-1 .....	\$ 372.40
Mid-Dakota Diesel—LOF for Engine 1-2.....	\$ 590.61
Mid-Dakota Diesel—right rear leaf spring assembly for Engine 1-2.....	\$1,309.92
Mid-Dakota Diesel—LOF for Engine 3-1 .....	\$ 476.57
Mid-Dakota Diesel—LOF for Engine 4-1 .....	\$ 479.76
Mid-Dakota Diesel—LOF for Tender 2-3.....	\$ 485.46
Mid Winter Muster 2022—class fees (Musselman).....	\$ 50.00
Payroll—full-time—A. Kuenkel + Ricard fire (1-28 Feb).....	\$3,318.49
Payroll—part time—S. Halls (1-28 Feb) .....	\$ 66.42
Payroll—part time—M. Helgerson + Creston fire (1-28 Feb) .....	\$ 1,159.08
Payroll—part time—M. Emrich (1-28 Feb) .....	\$ 491.00
Payroll—part time—A. Musselman (1-28 Feb) .....	\$ 415.44
Payroll—part time—G. Doney + Log Porch fire (1-28 Feb) .....	\$ 316.62
Payroll—part time—S. Inmon (1-28 Feb).....	\$ 343.18
Payroll—part time—B. Kuenkel + Creston, Log Porch, Ricard fires (1-28 Feb) .....	\$ 290.42
Payroll—part time—C. Gleason + Creston fire (1-28 Feb).....	\$ 61.34
Payroll—SD Retirement System: Employer/Employee Matching Contributions .....	\$ 720.90
Payroll—U.S. Treasury: Employer's Federal Employer/Employee Tax 2022 .....	\$ 2,323.98
Payroll—Pennington County Workers' Compensation .....	\$ 5,761.00
Payroll—SD Wildland—personnel support at Creston, Ricard, Log Porch fires .....	\$ (728.28)
SD Wildland—equipment support at Creston, Ricard, Log Porch fires .....	\$(1,191.00)
Stryker Sales—Lucas Chest Compression System.....	\$10,684.20
Summit Fire Protection—hydro-test SCBA cylinder (48); refill 5-lb. extinguisher .....	\$ 1,004.00
Century Business Products—base rate + overage .....	\$ 52.49
Fleming, Jason—director's fees .....	\$ 60.00

Gehrke, Debra— director’s fees .....	\$ 20.00
Gonzales, Ronald—director’s fees .....	\$ 60.00
Highmark FCU—annual loan payment #3 (Rescue 9) .....	\$30,488.41
Jackson, Tully— director’s fees .....	\$ 40.00
Kieffer Sanitation—refuse service.....	\$ 42.40
Kuenkel, Tara—director’s fees.....	\$ 60.00
MIDCO Business—phone/fax/video service.....	\$ 159.81
Montana-Dakota Utilities Company—natural gas .....	\$ 429.79
Newman, Linda— director’s fees .....	\$ 40.00
Rapid City Journal—legal notice of annual meeting.....	\$ 17.57
Saffry, Warren—director’s fees.....	\$ 145.00
Thiele, Thomas— director’s fees.....	\$ 40.00
WEX (Global Fleet)—motor fuel .....	\$ 793.03
West River Electric Association, Inc.—electricity .....	\$ 508.89
Total.....	\$ 62,248.63

Motion was made by Gehrke, seconded by Fleming, to pay the bills as presented. All in favor.

A. Kuenkel presented the Department’s March report (attached.)

Old business: None.

Jackson entered the meeting at this time.

New business: Workers’ Compensation List—At request of the Fire Chief, motion was made by Thiele, seconded by Jackson, to appoint Bernadette Ullman to the Department as of 21 March 2022 and to revoke the appointments of Brent Aukerman and Ryan McCrae, also as of 21 March 2022. All in favor.

Election of President: Gonzales called for nominations for President. Gonzales was nominated. There being no further nominations, motion was made by Gehrke, seconded by Newman, to declare Gonzales elected by acclamation. All in favor. He will serve until March 2024.

Election of Secretary-Treasurer: Gonzales called for nominations for Secretary-Treasurer. Saffry was nominated. There being no further nominations, motion was made by Gehrke, seconded by Newman, to declare Saffry elected by acclamation. All in favor. He will serve until March 2024.

There being no further business, motion was made by Allen, seconded by Fleming, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:03 p.m.

  
 Secretary-Treasurer



# BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota  
605-923-1224 / befdchief@midconetwork.com

21 March 2022

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

<b>1. Calls/Training:</b>	Calls YTD: 229	2021 YTD: 230
	February: 74	2021 Total: 1120
	Medical—40	2020 Total: 971
	Fire—10	2019 Total: 798
	Fire/CO Alarms—7	2018 Total: 728
	Service/Good Intent—15	2017 Total: 737
	MVC—2	

Additional information on calls or other activities since last meeting:

- 2022 Mutual Aid requests—17; Mutual Aid received—6
- Another structure fire in Rapid Valley supported

Training:

- Personnel completed S-131 course at Mid-Winter Muster
- Department training continues to stress Engine Company Operations. We are moving into other fireground training such as ventilation and search/rescue techniques. Additionally, we will complete our annual wildland refresher in preparation for summer months.
- State Fire School in early June...should be sending a few personnel.

**2. Apparatus:**

Truck replacement plan:

- Nothing to report.

Maintenance:

- Annual inspections and oil changes on larger apparatus...**completed—bill in packet**
- Engine 1-2 right rear spring bent...**complete—bill in packet**

**3. Building and Grounds:**

- Building roof; continue to work as weather/time permit—  
--Contract signed with All American Roofing—we will continue to monitor / work on closures.
- Floor contract was not extended by Black Hills Services. Received on quote that was very high. Need to decide if it is time to change flooring types.
- Completed annual inspection/lubrication of bay doors; **\$500**—additional parts need replaced

**4. Other miscellaneous items currently being worked:**

- Future property for building 2<sup>nd</sup> station—**no significant progress**
  - Possible land off of Tower Road that belongs to Ellsworth—**paperwork submitted**
  - Other potential land available; contacted owner who advised this land is already involved in discussions for development. Will maintain contact with him—**nothing new**
- Need for ambulance district...still researching
- Department employees...any input on what to plan for future?
- Grant(\$3531.32) from SD Worker's Comp towards purchase of a LUCAS device. Made purchase; will submit bill next month once grant funding comes through...**\$10,684.20.**

**5. New items for discussion/action:**

- Will be starting to work on 2023 budget as well...any input?

**6. Building use applications:**

- Scouts using meeting room; 1<sup>st</sup> Thursday of month. Some other use as coordinated
- AA group Friday evenings, 1900
- Douglas Baseball; 3<sup>rd</sup> Tuesday's for meetings

Personnel/Workmans Comp:

Additions:     *Bernadette Ullman*

Removals:     *Brent Aukerman, Ryan McCrae*

*Adam Kautel*     3-21-2022

\_\_\_\_\_  
Fire Chief or Representative

*Ronald B. Gonzales*

\_\_\_\_\_  
District President or Representative

BOX ELDER RURAL FIRE  
PROTECTION DISTRICT  
TREASURER'S REPORT  
21 March 2022

Beginning Savings Balance		\$414,183.41
Income		
Pennington County (Feb)	\$6,640.76	
Meade County (Feb)	\$3,341.96	
Interest	\$46.48	\$10,457.18
Transfer In—Budgeted Funds	\$427.98	
Expenses		
Claims		(\$17,581.65)
Transfer Out—Budgeted Funds		(\$835.37)
Transfer Out—C&I		(\$490.00)
Ending Savings Balance		\$405,733.57
Payroll Earmarks	(\$75,553.94)	\$330,179.63
Checking Balance		\$1,238.46
Contingency & Improvement Fund	\$139,649.71	
Fee for service	\$490.00	
Donation—WREA	\$300.00	
Interest	\$10.72	\$140,450.43
Budgeted Funds:		
New Truck Fund	\$331,816.10	
Truck Fund opt out	\$835.37	
Interest	\$38.25	\$332,689.72
Communications Fund	\$28,195.43	
Interest	\$3.24	\$28,198.67
Training Aids Fund	\$14,174.89	
Interest	\$1.63	\$14,176.52
Firefighting Tools Fund	\$28,883.29	
Interest	\$3.32	\$28,886.61
EMS Tools Fund	\$17,218.94	
Interest	\$1.98	\$17,220.92
SCBA Fund	\$41,422.99	
Interest	\$4.76	\$41,427.75
Office Technology Upgrade Fund	\$14,124.60	
Best Buy	(\$427.98)	
Interest	\$1.59	\$13,698.21
Personal Protective Equipment Fund	\$63,316.68	
Interest	\$7.28	\$63,323.96
Building/Property Fund	\$114,773.03	
Interest	\$13.20	\$114,786.23
Highmark Membership Account		\$25.46
CD 000325580-300	\$107,808.93	
Interest	\$57.07	\$107,866.00
Cash Balance This Date		\$1,309,722.51
<p><i>Waven Saffry</i> Secretary-Treasurer</p>		

