

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting

18 April 2022

The meeting was held at the Box Elder Fire Station. President Gonzales called the meeting to order at 6:33 p.m. Present were Fleming, T. Kuenkel, Saffry and Thiele. Also present were Fire Chief/Department Coordinator A. Kuenkel, President Jack Dustman and Secretary-Treasurer Shawna Watson of the New Underwood Fire District, and Chief Caleb Dustman of the New Underwood Fire Department.

Motion was made by T. Kuenkel, seconded by Fleming, to approve the agenda as presented. All in favor.

The minutes of the 21 March meeting were approved as read. The treasurer's report showed a balance of \$3,000.00 in checking account, \$382,567.67 in savings account.

The following bills were presented:

Box Elder VFD:

A & B Welding Supply—fill O ₂ cylinders (3)	\$ 30.24
Billing for Services—Lake Transport	\$(3,024.44)
Box Elder Hardware—truck-, firefighting equipment-, shop-, office supplies	\$ 50.46
Box Elder Hardware—truck-, firefighting equipment-, shop-, supplies	\$ 120.96
Dakota Battery & Electric—ground light for E1-2	\$ 60.55
JD Palatine—background check.....	\$ 3.75
Life-Assist—obstetrical kit (2)	\$ 41.04
MacQueen Emergency—structure coats (2), structure pants (2)	\$4,715.51
Payroll—full-time—A. Kuenkel (1-31 Mar).....	\$3,254.33
Payroll—part time—S. Halls (1-31 Mar)	\$ 66.42
Payroll—part time—M. Helgerson (18-31 Mar).....	\$ 750.24
Payroll—part time—M. Emrich (1-31 Mar).....	\$ 389.35
Payroll—part time—G. Doney (1-31 Mar)	\$ 600.30
Payroll—part time—S. Inmon (1-31 Mar)	\$ 664.35
Payroll—part time—B. Kuenkel (1-31 Mar).....	\$ 254.44
Payroll—part time—A. Musselman (1-31 Mar).....	\$ 316.64
Payroll—SD Retirement System: Employer/Employee Matching Contributions.....	\$ 670.50
Payroll—U.S. Treasury: Employer's Federal Employer/Employee Tax 2022	\$2,185.88
Prairie Auto Parts—marker lights for E1-1	\$ 6.64
Vigilant Business Solutions—drug test (7)	\$ 357.00
Warne Chemical—annual weed spray	\$ 310.00
Century Business Products—copier base rate + overage	\$ 47.89
Kieffer Sanitation—refuse service.....	\$ 47.68
Menards—shop, building supplies	\$ 73.13
MIDCO Business—telephone/fax/video service.....	\$ 159.43
Montana-Dakota Utilities Company—natural gas	\$ 437.28
WEX (Global Fleet—motor fuel	\$ 795.44
West River Electric Association—electricity	\$ 449.95
Total	\$13,834.96

Motion was made by T. Kuenkel, seconded by Fleming, to pay the bills as presented. All in favor.

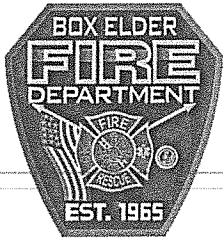
A. Kuenkel presented the Department's April report (attached).

Old business: None.

New business: Workers' Compensation List: At request of the Fire Chief, motion was made by Thiele, seconded by Fleming, to revoke the appointment of Eric Stites as of 18 April 2022. No appointments. All in favor.

There being no further business, motion was made by T. Kuenkel, seconded by Thiele, to adjourn the meeting.
All in favor, and the meeting was adjourned at 7:10 p.m.

Waven Doffy
Secretary-Treasurer



BOX ELDER FIRE DEPARTMENT

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18 April 2022

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

1. Calls/Training:	Calls YTD: 312	2021 YTD: 315
	March: 94	2021 Total: 1120
	Medical—39	2020 Total: 971
	Fire—11	2019 Total: 798
	Fire/CO Alarms—23	2018 Total: 728
	Service/Good Intent—14	2017 Total: 737
	MVC—7	

Additional information on calls or other activities since last meeting:

- 2022 Mutual Aid requests—24; Mutual Aid received—10
- Supported large structure fire at a commercial building in Black Hawk. Two structure fires supported in Rapid Valley. Wildland fire supported in Doty's area...paid fire.

Training:

- Department training continues to stress Truck Company Operations where we are completing search, forcible entry, and ladder techniques.
- Three personnel attending Driver/Operator course; we are assisting with instruction.
- State Fire School early June in Fort Pierre...should be sending a few personnel.

2. Apparatus:

Truck replacement plan:

- Nothing to report.

Maintenance:

- Eng 7-7 will need new tires as current ones have become cupped and cause a vibration at certain speeds and during braking.

3. Building and Grounds:

- Building roof; continue to work as weather/time permit—
 - Contract signed with All American Roofing—we will continue to monitor / work on closures.
- Floor contract was not extended by Black Hills Services.
 - Found another company to request a quote from---more to come.
- Awaiting parts for bay doors that need replaced

4. Other miscellaneous items currently being worked:

- Future property for building 2nd station—no significant progress
 - Possible land off of Tower Road that belongs to Ellsworth—paperwork submitted
 - Other potential land available; contacted owner who advised this land is already involved in discussions for development. Will maintain contact with him—nothing new
 - Have had some discussion with others, but nothing significant to report.
- Need for ambulance district...still researching
- Department employees...advertised and received two applicants; interviews got delayed by Black Hawk structure fire; managed to complete one interview Friday and another is now Wednesday.
- Compensation for overnight shifts?

5. New items for discussion/action:

- Preliminary payroll budget is ready if we want to discuss—still needs some work.
- Overall district budget is close as well.

*Board
Board supports
for payroll for
over night shifts*

6. Building use applications:

- Scouts using meeting room; 1st Thursday of month. Some other use as coordinated
- AA group Friday evenings, 1900
- Douglas Baseball; 3rd Tuesday's for meetings

Personnel/Workmans Comp:

Additions:

Removals: Eric Stites




Fire Chief or Representative



District President or Representative

BOX ELDER RURAL FIRE
PROTECTION DISTRICT
TREASURER'S REPORT
18 April 2022

Beginning Savings Balance		\$405,733.57
Income		
Interest	\$48.83	
Transfer In—CkJrn	\$30,488.41	
Transfer In—Budgeted Funds	\$10,864.20	\$41,401.44
Expenses		
Claims		(\$62,236.06)
Transfer Out—Budgeted Funds		(\$1,841.28)
Transfer Out—C&I		(\$490.00)
Ending Savings Balance		\$382,567.67
Payroll Earmarks	(\$61,742.63)	\$320,825.04
Checking Balance		\$3,000.00
Contingency & Improvement Fund	\$140,450.43	
Billing for services	\$490.00	
Interest	\$11.94	\$140,952.37
Budgeted Funds:		
New Truck Fund	\$332,689.72	
Truck fund opt out	\$650.28	
SD Wildland	\$1,191.00	
Truck loan payment	(\$30,488.41)	
Interest	\$40.42	\$304,083.01
Communications Fund	\$28,198.67	
Interest	\$3.75	\$28,202.42
Training Aids Fund	\$14,176.52	
Interest	\$1.88	\$14,178.40
Firefighting Tools Fund	\$28,886.61	
Interest	\$3.84	\$28,890.45
EMS Tools Fund	\$17,220.92	
Stryker Sales	(\$10,864.20)	
Interest	\$0.85	\$6,357.57
SCBA Fund	\$41,427.75	
Interest	\$5.51	\$41,433.26
Office Technology Upgrade Fund	\$13,698.21	
Interest	\$1.82	\$13,700.03
Personal Protective Equipment Fund	\$63,323.96	
Interest	\$8.42	\$63,332.38
Building/Property Fund	\$114,786.23	
Interest	\$15.26	\$114,801.49
Highmark Membership Account		\$25.46
CD 000325580-300	\$107,866.00	
Interest	\$63.22	\$107,929.22
Cash Balance This Date		\$1,249,453.73
 Warren Saffery Secretary-Treasurer		

