

Minutes of The  
Box Elder Rural Fire Protection District  
Board of Directors Meeting

20 June 2022

The meeting was held at the Box Elder Fire Station. President Gonzales called the meeting to order at 6:43 p.m. Present were Allen, Gehrke, T. Kuenkel, and Saffry. Also present was Fire Chief/Department Coordinator A. Kuenkel.

Motion was made by T. Kuenkel, seconded by Allen, to approve the agenda as presented. All in favor.

The minutes of the 16 May meeting were approved as read. The treasurer's report showed a balance of \$1,143.31 in checking account, \$602,458.04 in savings account

The following bills were presented:

Allen, Betty—director's fees .....	\$ 20.00
Box Elder VFD:	
Box Elder Hardware—shop, building supplies .....	\$ 16.14
Dakota Battery & Electric—ground light grommet for R-9.....	\$ 2.79
Fire Safety USA—Halligan tool, hose adapter.....	\$ 245.90
Hofer Fire Stuff—SCBA bags (10), 2.5" gate valve .....	\$ 479.37
JD Palatine—background check (1) .....	\$ 3.75
Life-Assist—medical supplies.....	\$ 67.50
Officer stipend—A. Kuenkel.....	\$ 3,000.00
Officer stipend—C. Gleason .....	\$ 1,343.25
Officer stipend—M. Emrich.....	\$ 375.00
Officer stipend—N. Sabo .....	\$ 346.31
Officer stipend—T. Mellen .....	\$ 277.05
Payroll—full time—A. Kuenkel (1-31 May) .....	\$ 2,364.84
Payroll—part time—M. Emrich (1-31 May).....	\$ 498.94
Payroll—part time—G. Doney (1-31 May).....	\$ 316.64
Payroll—part time—M. Helgerson (1-31 May) .....	\$ 1,040.90
Payroll—part time—N. Parish (1-31 May) .....	\$ 474.01
Payroll—part time—M. Kopp (1-31 May).....	\$ 401.54
Payroll—part time—A. Musselman (1-31 May).....	\$ 237.97
Payroll—part time—J. Russell (1-31 May).....	\$ 151.92
Payroll—part time—D. Severson (1-31 May).....	\$ 724.68
Payroll—SD Retirement System: Employer/Employee Matching Contributions .....	\$ 733.22
Payroll—U.S. Treasury: withholding, Social Security, Medicare .....	\$ 2,012.52
Petrichom—vehicle device/phone holders (5).....	\$ 114.48
Shift Coverage/Training Reimbursement (overnight) .....	\$ 2,290.00
Prairie Auto Parts—Oil Dry .....	\$ 50.00
SD State Fire School—registration (3).....	\$ 35.00
Sabo Electric—troubleshoot R-9 short.....	\$ 214.04
Sam's Club—paper towels .....	\$ 17.48
Century Business Products—copier base rate + overage .....	\$ 44.90
Fleming, Jason—director's fees .....	\$ 60.00
Gehrke, Debra—director's fees .....	\$ 20.00
Gonzales, Ron—director's fees .....	\$ 60.00
Jackson, Tully—director's fees .....	\$ 40.00
Kieffer Sanitation—refuse service.....	\$ 48.89
Kuenkel, Tara—director's fees.....	\$ 60.00
MIDCO Business—phone/fax/video service.....	\$ 159.43

Menards—vehicle supplies.....	\$ 35.90
Montana-Dakota Utilities Company—natural gas .....	\$ 234.62
Saffry, Warren—director’s fees.....	\$ 145.00
Thiele, Thomas—director’s fees.....	\$ 20.00
WEX (Global Fleet)—motor fuel .....	\$ 1,165.47
West River Electric Association, Inc.—electricity .....	\$ 407.71
Total .....	\$20357.16

Motion was made by T. Kuenkel, seconded by Gehrke, to pay the bills as presented. All in favor.

Fleming entered the meeting at this time.

A. Kuenkel presented the Department’s June report (attached).

Jackson entered the meeting at this time.

Old business. None.

New business: Worker’s Compensation List: At request of the Fire Chief, motion was made by Gehrke, seconded by Allen, to appoint Robert McCreary and Coby Tippmann (Explorer) to the Department as of 20 June 2022 and to revoke the appointment of Jordan Arndt, also as of 20 June 2022. All in favor.

Payroll opt out—the Department recommended an opt out of \$215,848.36. Motion was made by Jackson, seconded by Fleming, to approve this recommendation and to a submit an opt out for \$215,848.36 for the year 2023. After much discussion, the vote was taken: Aye-7 (of 9), Nay-0, and the motion carried.

Start time of the monthly Board meeting was brought up. Operating Rule 17(2) b.1 specifies that “The Board will meet the third Monday of each month at 6:30 p.m. . . .” Motion was made by Gehrke, seconded by Allen, to change the time to 7:00 p.m. After discussion, the vote was taken: Aye-5, Nay-1, and the motion carried.

There being no further business, motion was made by T. Kuenkel, seconded by Gehrke, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:23 p.m.

  
 Secretary-Treasurer



# BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota  
605-923-1224 / befdchief@midconetwork.com

20 June 2022

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

<b>1. Calls/Training:</b>	Calls YTD: 508	2021 YTD: 487
	May: 96	2021 Total: 1120
	Medical—44	2020 Total: 971
	Fire—4	2019 Total: 798
	Fire/CO Alarms—20	2018 Total: 728
	Service/Good Intent—23	2017 Total: 737
	MVC—5	

Additional information on calls or other activities since last meeting:

- 2022 Mutual Aid requests—32; Mutual Aid received—17
- One structure fire in our area; arson fire. One small grass fire as well.

Training:

- Hosted regional training event using our acquired structure for the new Stone Face FOOLS organization. Several area departments participated.
- Department training has continued to consist with using the house on Line Road. Plan to burn may happen this weekend or may be pushed to a later date.
- Preparing for wildland season to pick up as well.
- State Fire School; 3 personnel attended—expenses will be submitted next month.
- Will be training with West River Electric next week.

**2. Apparatus:**

Truck replacement plan:

- Nothing to report.

Maintenance:

- Eng 1-2 had an air brake module leaking—fixed in house
- Eng 1-1 has a foam leak...will try to fix in house
- Eng 1-2 has leaking intake valve. Working now, but looking into rebuild kit—parts arrived today

**3. Building and Grounds:**

- Building roof; continue to work as weather/time permit—
  - Contract signed with All American Roofing—we will continue to monitor / work on closures.
- Floors will be done by White's Janitorial this week.
  - Still looking for new/replacement feet for chairs.
- Awaiting parts for bay doors that need replaced

**4. Other miscellaneous items currently being worked:**

- Future property for building 2<sup>nd</sup> station—**no significant progress**
  - Possible land off of Tower Road that belongs to Ellsworth—**paperwork submitted**
  - Other potential land available; 225<sup>th</sup> and 150<sup>th</sup>—**nothing new**
  - Have had some discussion with others, but nothing significant to report.
- Need for ambulance district...still researching
- Department employees...holding steady for now; may need to make more adjustments
- Compensation for overnight shifts---have breakdown of levels prepared.
  - Have seen some increase participation already...thank you!!
- Payroll budget is ready—

**5. New items for discussion/action:**

- Overall district budget is close as well.
- Printer/copier is outdated...will need to be replaced.
- New FD laptop purchased...bill next month.

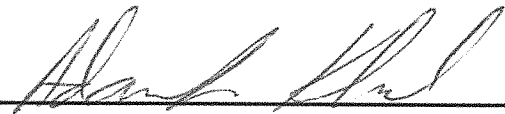
**6. Building use applications:**

- Scouts using meeting room; 1<sup>st</sup> Thursday of month. Some other use as coordinated
- AA group Friday evenings, 1900
- Douglas Baseball; 3<sup>rd</sup> Tuesday's for meetings

Personnel/Workmans Comp:

Additions: Robert McCreary, Coby Tippmann(Explorer)

Removals: Jordan Arndt



6-20-2022

Fire Chief or Representative



District President or Representative

BOX ELDER RURAL FIRE  
PROTECTION DISTRICT  
TREASURER'S REPORT  
20 June 2022

Beginning Operations Balance		\$401,459.45
Income		
Pennington County (Apr)	\$157,521.94	
Pennington County (May)	\$17,127.88	
Meade County (Apr)	\$17,517.54	
Meade County (May)	\$35,452.58	
Interest	\$58.61	\$227,678.55
Expenses		
Claims		(\$13,243.59)
Transfer Out—Budgeted Funds		(\$586.50)
Transfer Out—Budgeted Funds		(\$12,589.87)
Transfer Out—C&I Fund		(\$260.00)
Ending Operations Balance		\$602,458.04
Payroll Earmarks	(\$91,328.19)	\$511,129.85
Checking Balance		\$1,143.31
Contingency & Improvement Fund	\$143,988.50	
Donation—Penn. Co. Fire Admin.	\$260.00	
Donation—AA	\$10.00	
Donation—Bandit Speedway	\$70.00	
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Interest	\$12.24	\$144,480.74
Budgeted Funds:		
New Truck Fund	\$306,507.28	
Truck fund opt out	\$12,589.87	
SD Wildland	\$586.50	
Interest	\$40.20	\$319,723.85
Communications Fund	\$28,205.90	
Interest	\$3.55	\$28,209.45
Training Aids Fund	\$14,180.15	
Interest	\$1.78	\$14,181.93
Firefighting Tools Fund	\$28,894.02	
Interest	\$3.63	\$28,897.65
EMS Tools Fund	\$6,358.37	
Interest	\$0.81	\$6,359.18
SCBA Fund	\$41,438.38	
Interest	\$5.21	\$41,443.59
Office Technology Upgrade Fund	\$13,701.72	
Interest	\$1.72	\$13,703.44
Personal Protective Equipment Fund	\$58,624.11	
Interest	\$7.37	\$58,631.48
Building/Property Fund	\$114,815.68	
Interest	\$14.44	\$114,830.12
Highmark Membership Account		\$25.46
CD 000325580-300	\$107,990.43	
Interest	\$63.29	\$108,053.72
Cash Balance This Date		\$1,482,141.96

*Wanda Salby*  
Secretary-Treasurer

