

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting

15 April 2024

The meeting was held at the Box Elder Fire Station. President Fleming called the meeting to order at 7:05 p.m. Present were Allen, S.D. Miller, and Saffry. Also present were Fire Chief Emrich and Department Coordinator A. Kuenkel.

Motion was made by Allen, seconded by S.D. Miller, to approve the agenda as presented. All in favor.

Senator Mike Walsh of SD District 35 addressed the Board on SB 114. Discussion followed.

The minutes of the 18 March meeting were approved as read. The treasurer's report showed a balance of \$1,106.55 in checking account, \$459,737.21 in savings account.

The following bills were presented:

Box Elder FD:

Box Elder Hardware—ship radio to Brooklyn Center, MN	\$ 17.92
Box Elder Hardware—electrical hardware for L-4 Knox Box.....	\$ 4.13
Box Elder Hardware—miscellaneous hardware.....	\$ 34.45
Box Elder Hardware— miscellaneous hardware.....	\$ 34.16
Box Elder Hardware— miscellaneous hardware for L-4	\$ 15.06
Black Hills Area Council BSA—renew charter for 2024.....	\$ 550.02
Black Hills Area Council BSA—add one Explorer registration	\$ 75.00
Black Hills Overhead Door—repair/replace Bay 1 door cables.....	\$ 334.08
Dakota Battery & Electric—lights and wiring supplies for L-4.....	\$ 230.84
Emrich, Matthew—Chief stipend.....	\$ 500.00
Fire Safety USA—Storz adapters.....	\$ 490.85
Fire Safety USA—miscellaneous equipment for L-4.....	\$4,002.55
Fire Safety USA—F/F equipment, personal equipment.....	\$ 325.85
Halvor Logistics Services—return SCBA fill station to Arctic Compressor	\$ 440.00
Hofer Fire Stuff— miscellaneous equipment for L-4.....	\$ 506.70
Hofer Fire Stuff—F/F equipment, fire hose, personnel protective equipment.....	\$1,447.26
Intuit QuickBooks—District online access	\$ 31.86
Kuenkel, Adam—Assistant Chief stipend.....	\$ 250.00
Kuenkel, Braden—meals & mileage to attend SD Wildland Academy S-270	\$ 198.10
Love’s Travel Stop—weigh L-4.....	\$ 13.50
McMaster-Carr Supply Company—anti-vibration feet for SCBA fill station	\$ 45.59
Musselman, Adam—meals & mileage to attend SD Wildland Academy S-290	\$ 338.94
Payroll—full-time—A. Kuenkel (1-31 Mar).....	\$3,479.98
Payroll—part time—A. Carris (1-31 Mar)	\$ 839.97
Payroll—part time—M. Helgerson (18-31 Mar)	\$2,890.43
Payroll—part time—M. Emrich (1-31 Mar).....	\$ 518.20
Payroll—part time—G. Doney (1-31 Mar)	\$ 448.38
Payroll—part time—B-L Talaro (1-31 Mar)	\$ 409.06
Payroll—part time—B. Kuenkel (1-31 Mar).....	\$ 573.76
Payroll—part time—A. Musselman (1-31 Mar).....	\$ 185.64
Payroll—SD Retirement System: Employer/Employee Matching Contributions.....	\$1,102.74
Payroll—U.S. Treasury: Employer/Employee monthly taxes.....	\$2,792.26
Pennington County Fire—reimbursement for unused 2023 workers’ compensation.....	\$(2,949.00)
Sam’s Club—paper towels & copy paper.....	\$ 72.96

Swissphone—pager repairs.....	\$ 326.78
Ullmann, Bernadette—meals & mileage to attend SD Wildland Academy L-280	\$ 181.29
U.S. Postal Service—ship pagers for repair	\$ 10.40
Vermeer High Plains—utility rope for L-4.....	\$ 116.99
Vigilant Business Solutions—drug screenings.....	\$ 378.00
West River Welding—intake valve O-rings.....	\$ 15.93
Witmer Public Safety Group—ladder belts (3) for L-4.....	\$ 645.72
Zoro.com—mechanic’s tool set (L-4)	\$ 141.29
Zoro.com—mechanic’s tool set (E6-1)	\$ 141.29
Zoro.com—shock lanyards (L-4)	\$ 183.58
Zoro.com—check valves (2) (E1-1).....	\$ 29.32
Century Business Products—copier base rate + overage	\$ 15.13
Kieffer Sanitation—refuse service.....	\$ 67.38
MIDCO Business—telephone/fax/video service.....	\$ 180.53
Montana-Dakota Utilities Company—natural gas	\$ 287.03
SD Federal Property Agency—shop-, office supplies.....	\$ 137.50
WEX (Global Fleet—motor fuel	\$ 922.70
West River Electric Association—electricity	\$ 475.81
Total	\$24,507.91

Motion was made by Allen, seconded by S.D. Miller, to pay the bills as presented. All in favor.

Emrich presented the Department’s April report (attached).

Old business: MOU review-still working.

New business: Workers’ Compensation List: At request of the Fire Chief, motion was made by Allen, seconded by S.D. Miller, to appoint Jason Ward to the Department as of 15 April 2024 and to revoke the appointment of Fisher Gray, also as of 15 April 2024. All in favor.

The Board was reminded that the payroll opt out would be drawn up at the May meeting.

April Boomsa, a resident of the District, was presented as a candidate for the vacant Pennington County Outside of Box Elder City Limits seat on the Board. Motion was made by Allen, seconded by S.D. Miller, to appoint her to the seat. After discussion, all in favor. She will serve until February 2025.

There being no further business, motion was made by S.D. Miller, seconded by Allen, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:27 p.m.


 Secretary-Treasurer



BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota
605-923-1224 / befdchief@midconetwork.com

15 April 2024

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

1. Calls/Training:	Calls YTD: 323	2023 YTD: 261
	March: 70	2023 Total: 1059
	Medical—43	2022 Total: 1183
	Fire—2	2021 Total: 1120
	Fire/CO Alarms—9	2020 Total: 971
	Service/Good Intent—12	2019 Total: 798
	MVC—4	2018 Total: 728

Additional information on calls or other activities since last meeting:

- 2024 Mutual Aid requests—10; Mutual Aid received—5; Overlapping--21
- Supported a structure fire in Rapid Valley this past weekend.
- There have also been a couple grassfires we have supported in the general area along with a vehicle fire we supported in North Haines area.

Training:

- SD Certified Firefighter course jointly with Rapid Valley and New Underwood. We expect to have another 6 personnel with their certification by the end of this month.
- Other training has focused on being ready for wildland season.
- General training with the aerial continues.

2. Apparatus:

Truck replacement plan:

- Equipment purchases for the aerial continuing to progress. The minimum required equipment is now on the apparatus to call it in service as of now; will have a more formal announcement once decals are applied.

Maintenance:

- Annual maintenance/oil changes completed...awaiting bill.
 - Tender 2-3 additional repair work has been completed.

3. Building and Grounds:

- West parking lot work—waiting on Savvy; most likely won't be until April/May now.
- Building entry system having some problems; awaiting quote for replacement—received quotes from New Vision Security Systems and Architectural Specialties---systems are different; one cloud based and the other involves a new computer setup to manage system---**no progress at this time.**

4. Other miscellaneous items currently being worked:

- Future property for building 2nd station—
 - Other potential land available; 225th and 150th—**received phone call from Mike DeMersseman.** Has land available in this area and is willing to talk.
 - Met with an engineer and architect about helping select land option for what we want—they are willing to meet with us to discuss further. Looking at potential options.
- Ambulance district...discussions continue to happen; meetings have continued at the county level as well as locally. **Nothing new.**
- Awarded \$13,940 from state grant for PPE---placed several sets of structure coats/pants on order.
 - Should have enough receipts this week to submit for reimbursement for this grant.
- SD Wildland has announced the VFA grant will open next month--\$7000 matching—**awarded**
 - orders continuing, and equipment is arriving. Will submit as one project once all orders are completed and grant money is received.

5. New items for discussion/action:

- Payroll budget being worked. Will need action at May district meeting.

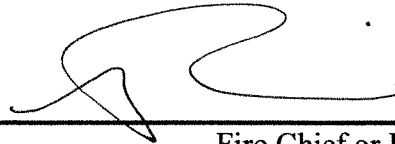
6. Building use applications:

- Scouts using meeting room; 1st Thursday of month. Some other use as coordinated.
- Douglas JrROTC parents committee—
- Boy Scout Pack 28; Sunday evenings 5:30 to 7pm.
- Ralph Johnson's daughter's graduation...18 May, 11am-5pm.
- no new requests**

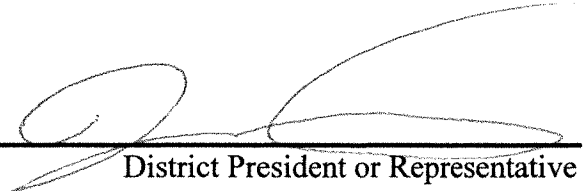
Personnel/Workmans Comp:

Additions: *Jason Ward*


Removals: *Fisher Gray*



Fire Chief or Representative



District President or Representative

BOX ELDER RURAL FIRE PROTECTION DISTRICT TREASURER'S REPORT 15 April 2024		
Beginning Savings Balance		\$469,356.94
Income		
Pennington County (Mar)	\$8,740.41	
Interest	\$1,081.23	\$9,821.64
Expenses		
Claims		(\$19,441.37)
Ending Savings Balance		\$459,737.21
Checking Balance		\$1,106.55
Contingency & Improvement Fund	\$79,581.13	
WREA	\$300.00	
Bob Johnsen	\$250.00	
City of Brooklyn Center, MN	\$17.92	
Interest	\$131.80	\$80,280.85
Budgeted Funds:		
New Truck Fund	\$384,905.86	
R-9 loan payment	(\$30,488.41)	
L-4 loan payment	-\$69,312.76	
SD MVD	(\$26.70)	
Airbnb	(\$147.17)	
BEFD	(\$103.35)	
BEFD	(\$468.72)	
BEFD	(\$85.70)	
Enterprise Co. of MT/WY	(\$149.62)	
Helgerson, Michael	(\$90.00)	
Kuenkel, Adam	(\$620.50)	
Kuenkel, Braden	(\$90.00)	
Interest	\$717.37	\$284,040.30
Communications Fund	\$40,815.44	
Interest	\$103.34	\$40,918.78
Training Aids Fund	\$16,021.88	
Interest	\$40.57	\$16,062.45
Firefighting Tools Fund	\$28,112.35	
Interest	\$71.18	\$28,183.53
EMS Tools Fund	\$8,509.58	
Interest	\$25.94	\$8,535.52
SCBA Fund	\$41,363.85	
All Service Electric	(\$664.53)	
Interest	\$103.05	\$40,802.37
Office Technology Upgrade Fund	\$11,144.07	
Interest	\$28.22	\$11,172.29
Personal Protective Equipment Fund	\$44,350.33	
Interest	\$112.30	\$44,462.63
Building/Property Fund	\$210,742.83	
Interest	\$533.60	\$211,276.43
Highmark Membership Account		\$25.46
CD 000325580-300	\$110,664.67	
Interest	\$287.61	\$110,952.28
Cash Balance This Date		\$1,337,556.65
 Secretary-Treasurer		

