

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting

17 June 2024

The meeting was held at the Box Elder Fire Station. President Fleming called the meeting to order at 7:19 p.m. Present were Allen, Boomsma, T. Kuenkel, and Saffry. Also present were Fire Chief Emrich, Assistant Chief Gleason, and Department Coordinator A. Kuenkel.

Motion was made by T. Kuenkel, seconded by Allen, to approve the agenda as presented. All in favor.

The minutes of the 20 May meeting were approved as read. The treasurer's report showed a balance of \$1,221.26 in checking account, \$709,876.28 in savings account

The following bills were presented:

Allen, Betty—director's fees	\$ 60.00
Boomsma, April—director's fees	\$ 40.00
Box Elder VFD:	
Alert-All—fire prevention supplies	\$ 1,827.50
Box Elder Hardware—shop supplies.....	\$ 32.31
Dakota Battery & Electric—battery terminal spray	\$ 6.54
Dash Medical—nitrile gloves.....	\$ 90.00
Days Inn—High Plains Fire Conference (Dunlap, Helgerson 3 nights)	\$ 299.04
Dollar General—padded envelopes.....	\$ 2.12
Enterprise Rent-A-Car—rental car for High Plains Fire	\$ 303.47
Hofer Fire Stuff—Akron valve repair kit (2).....	\$ 388.41
Intuit QuickBooks—district online access	\$ 31.86
JD Palatine—background check (1)	\$ 3.95
Life Assist—EMS supplies.....	\$ 135.95
Life Assist—AED pads	\$ 110.10
M&T Fire & Safety—annual pump testing	\$ 1,049.40
MacQueen Equipment—PPV fan (gas) for L-4	\$ 2,406.50
Maverik—High Plains Fire rental car gas	\$ 10.82
Office Depot—white erase board (2).....	\$ 395.98
Payroll—full time—A. Kuenkel + \$250.00 stipend	\$ 3,729.97
Payroll—M. Emrich + 500.00 stipend.....	\$ 787.62
Payroll—part time—G. Doney	\$ 125.60
Payroll—part time—M. Helgerson + \$100.00 stipend.....	\$ 2,890.42
Payroll—part time—C. Gleason + \$1,500.00 stipend	\$ 1,357.25
Payroll—part time—A. Carris	\$ 790.56
Payroll—part time—A. Musselman + \$600.00 stipend	\$ 863.41
Payroll—part time—T. Mellen + \$600.00 stipend	\$ 554.10
Payroll—part time—D. Severson	\$ 191.26
Payroll—SD Retirement System: Employer/Employee Matching Contributions.....	\$ 1,102.74
Payroll—U.S. Treasury: Employer's federal tax.....	\$ 2,901.58
Power House—2-cycle oil and gas.....	\$ 52.44
Sign Express—decals for L-4	\$ 436.85
Sturgis Responder Supply—structure gear repairs.....	\$ 120.00
Summit Fire Protection—refill extinguishers.....	\$ 178.00
The Fire Store—fire hooks for L-4, Williams Key devices	\$ 419.78
The Fire Store—Fire Chief badge	\$ 117.99
Spartan Fire USA—E1-2 heater control valves.....	\$ 150.58

United States Flag—South Dakota flags (3).....	\$ 164.97
Yesway, Edgemont, SD—High Plains Fire rental car gas	\$ 44.67
Zoro.com—shop supplies	\$ 60.07
Zoro.com— E6-1 floor cover, winch controls.....	\$ 126.88
Century Business Products—copier base rate + overage	\$ 14.38
Fleming, Jason—director’s fees.....	\$ 60.00
Harvey’s Lock Shop—replace building entry system	\$ 4,379.53
Kieffer Sanitation—refuse service.....	\$ 67.38
Kuenkel, Tara—director’s fees.....	\$ 20.00
MIDCO Business—phone/fax/video service.....	\$ 180.53
Menards—vehicle-, shop-, building-, office supplies.....	\$ 121.06
Miller, Shane—director’s fees	\$ 40.00
Miller, Summer— director’s fees	\$ 20.00
Montana-Dakota Utilities Company—natural gas.....	\$ 151.04
Rapid City Journal—publish payroll opt out.....	\$ 235.74
Saffry, Warren—director’s fees.....	\$ 145.00
Thiele, Thomas—director’s fees.....	\$ 20.00
WEX (Global Fleet)—motor fuel	\$ 1,111.63
West River Electric Association, Inc.—electricity	\$ 468.16
Total	\$31,395.14

Motion was made by Allen, seconded by Boomsma, to pay the bills as presented. All in favor.

Emrich presented the Department’s June report (attached).

Old business: Memorandum of Understanding—still working.

New business: Worker’s Compensation List: At request of the Fire Chief, motion was made by T. Kuenkel, seconded by Allen, to revoke the appointments of Kaitlin McCrae, Tristan Fosberg, Michael Schlueter, and Andrew Bradish as of 17 June 2024. No appointments. All in favor.

While Savvy Designs is working on the west parking lot, The Department would like them to establish a turnaround loop in front of the station. The cost for all work would be approximately \$13,500.00. Motion was made by Boomsma, seconded by T. Kuenkel, to authorize this work. After discussion, all in favor.

There being no further business, motion was made by Allen, seconded by Boomsma, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:32 p.m.


 Secretary-Treasurer



BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota
605-923-1224 / befdchief@midconetwork.com

17 June 2024

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

1. Calls/Training:	Calls YTD: 500	2023 YTD: 437
	May: 89	2023 Total: 1059
	Medical—52	2022 Total: 1183
	Fire—10	2021 Total: 1120
	Fire/CO Alarms—11	2020 Total: 971
	Service/Good Intent—12	2019 Total: 798
	MVC—4	2018 Total: 728

Additional information on calls or other activities since last meeting:

- 2024 Mutual Aid requests—17; Mutual Aid received—12
- Supported structure fire in North Haines.
- We had a small kitchen fire in our area.
- Attended community event up at Antelope Ridge; more throughout the summer.
- Bandit Speedway is being supported.

Training:

- Training with the aerial continues; we have two personnel completing aerial portion of SD Driver/Operator course—written test tomorrow evening.
- Other training continues with being prepared with wildland season along with various other structure fire and motor vehicle accident drills.

2. Apparatus:

Truck replacement plan:

- Aerial equipment continues to come in--.

Maintenance:

- Annual maintenance/oil changes completed...still waiting for invoice from Olson's—**nothing new**
- Eng 1-2 still waiting on primer pump; new estimate is week of 8 July.

3. Building and Grounds:

- West parking lot—waiting on Savvy; came by today to look at additional pull through; **new quote**
- Building entry system; new system installed, working a FOB access---**invoice submitted.**
- Grasshopper had to go in for ignition issue: Estimate for repair is **\$1000**, back in 1-2 weeks

4. Other miscellaneous items currently being worked:

- Future property for building 2nd station—
 - Other potential land available; 225th and 150th—**received phone call from Mike DeMersseman**. Has land available in this area and is willing to talk.
 - Met with an engineer and architect about helping select land option for what we want—they are willing to meet with us to discuss further. Looking at potential options.
- Ambulance district...**Nothing new**.
- SD Wildland VFA grant--\$7000 matching—**awarded**
 - orders continuing, and equipment is arriving. Will submit as one project once all orders are completed and grant money is received.

5. New items for discussion/action:

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6. Building use applications:

- Scouts using meeting room; 1st Thursday of month. Some other use as coordinated.
- Boy Scout Pack 28; Sunday evenings 5:30 to 7pm.
- no new requests**

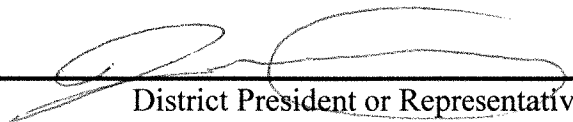
Personnel/Workmans Comp:

Additions:

Removals: Kaitlin McCrae, Tristan Fosberg, Michael Schlueter, Andrew Bradish



Fire Chief or Representative



District President or Representative

BOX ELDER RURAL FIRE
PROTECTION DISTRICT
TREASURER'S REPORT
17 June 2024

Beginning Operations Balance		\$728,597.08
Income		
Interest	\$1,323.61	
Transfer In—Budgeted Funds	\$5,953.21	\$7,276.82
Expenses		
Claims		(\$25,997.62)
Ending Operations Balance		\$709,876.28
Checking Balance		\$1,221.26
Contingency & Improvement Fund	\$80,409.19	
Interest	\$133.18	\$80,542.37
Budgeted Funds:		
New Truck Fund	\$278,318.69	
MacQueen Equipment	(\$282.80)	
MacQueen Equipment	(\$420.34)	
MacQueen Equipment	(\$281.93)	
MacQueen Equipment	(\$96.07)	
Interest	\$649.68	\$277,887.23
Communications Fund	\$41,011.55	
Interest	\$96.11	\$41,107.66
Training Aids Fund	\$16,098.87	
Interest	\$37.73	\$16,136.60
Firefighting Tools Fund	\$28,247.43	
Interest	\$66.20	\$28,313.63
EMS Tools Fund	\$8,558.37	
Interest	\$23.77	\$8,582.14
SCBA Fund	\$40,408.19	
Interest	\$94.69	\$40,502.88
Office Technology Upgrade Fund	\$11,197.62	
Interest	\$26.24	\$11,223.86
Personal Protective Equipment Fund	\$39,691.37	
SD Fire Marshal	\$13,940.00	
MacQueen Equipment	(\$18,812.07)	
Interest	\$93.01	\$39,784.38
Building/Property Fund	\$211,755.45	
Interest	\$496.23	\$212,251.68
Highmark Membership Account		\$25.46
CD 000325580-300	\$111,231.34	
Interest	\$289.08	\$111,520.42
Cash Balance This Date		\$1,578,975.85

Waven Saffry
Secretary-Treasurer

