

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting

15 August 2022

The meeting was held at the Box Elder Fire Station. President Gonzales called the meeting to order at 7:15 p.m. Present were Allen, Fleming, Gehrke, Jackson, T. Kuenkel, Saffry and Thiele. Also present was Fire Chief/Department Coordinator A. Kuenkel.

Motion was made by Jackson, seconded by Allen, to approve the agenda as presented. After discussion, all in favor.

The draft minutes of the 18 July meeting were presented. Motion was made by Jackson, seconded by Gehrke, to strike several paragraphs in their entirety and to alter the wording of another. After discussion, all in favor, and the minutes were approved as revised. The treasurer's report showed a balance of \$1,373.59 in checking account, \$571,180.00 in savings account.

The following bills were presented:

Box Elder VFD—Meade County Fire Insurance Premium Tas	\$8,546.47
Box Elder VFD—reimbursement for goods and services:	
A&B Welding Supply—exchange 3 O ₂ bottles	\$ 33.08
Allstate Peterbilt—air line repair fitting for E3-1	\$ 10.43
Batteries + Bulbs—AA & AAA alkaline batteries	\$ 105.60
Black Hills Area Council, BSA—Explorer fees	\$ 66.50
Box Elder Hardware—shop supplies	\$ 2.67
Box Elder Hardware—truck, shop supplies	\$ 14.50
Box Elder Hardware—truck, shop supplies	\$ 11.04
Box Elder Hardware—master exterior door key	\$ 8.78
Brown's Repair—fuel filter for U-7 skid unit	\$ 10.99
Interstate All Battery Center—door system backup battery	\$ 20.55
Life-Assist—medical supplies.....	\$ 213.04
Life-Assist—medical supplies.....	\$ 57.50
Life-Assist—medical supplies.....	\$ 79.00
Payroll—full-time—A. Kuenkel (1-31 Jul)	\$3,254.34
Payroll—part time—G. Doney (1 Jul-31 Jul)	\$ 685.34
Payroll—part time—M. Emrich (1 Jul-31 Jul).....	\$ 576.45
Payroll—part time—M. Helgerson (1 Jul-31 Jul)	\$ 999.66
Payroll—part time—J. Russell (1 Jul-31 Jul).....	\$1,212.39
Payroll—part time—D. Severson (1 Jul-31 Jul)	\$ 942.50
Payroll—part time—T. Mellen (1 Jul-31 Jul)	\$ 158.32
Payroll—part time—M. Kopp (1 Jul-31 Jul).....	\$ 408.13
Payroll—part time—N. Parish (1 Jul-31 Jul)	\$ 418.22
Payroll—part time—A. Musselman (1 Jul-31 Jul).....	\$ 92.44
Payroll—SD Retirement System: Employer/Employee Matching Contributions	\$ 724.26
Payroll—U.S. Treasury: Payroll Tax Overpayment.....	\$(1,054.59)
Payroll—U.S. Treasury: Federal Withholding	\$3,931.34
Prairie Auto Parts—tune-up supplies for U-7 skid unit	\$ 45.80
Western Communications—portable radio battery (3)	\$ 354.00
Century Business Products— copier base rate + overage (Jul)	\$ 50.42
Kieffer Sanitation—refuse service.....	\$ 49.31
MIDCO Business—telephone/fax/video service.....	\$ 161.93
Montana-Dakota Utilities Company—natural gas	\$ 50.92

WEX Bank (Global Fleet)—motor fuel.....	\$1,526.18
West River Electric Association, Inc.—electricity	\$ 521.15
Total	\$24,288.66

Motion was made by Allen, seconded by Fleming, to pay the bills as presented. All in favor.

A. Kuenkel presented the Department's August report (attached).

Old business. None.

New business: Workers' Compensation List: At request of the Fire Chief, motion was made by Jackson, seconded by Gehrke, to appoint Raymond Ehnert and Joshua Wiedow to the Department as of 15 August 2022 and to revoke the appointments of Jordan Dubin and Tyrel Clark, also as of 15 August 2022. All in favor.

As the drafting of the 2022 budget will likely consume extra time, motion was made by Gehrke, seconded by Thiele, to advance the start time of the September meeting to 6:30 p.m. After discussion, all in favor.

The Meade County Fire Insurance Premium Tax has been deposited to the District account rather than to the Department account as is customary. Motion was made by Saffry, seconded by Jackson, to transfer the tax monies to the Department. All in favor.

The District/Department Memorandum of Understanding needs to be updated. Motion was made by Saffry, seconded by Thiele, to postpone the matter until the 19 September meeting. In the interim, the District and the Department will form a committee to make recommendations. After discussion, all in favor.

A general discussion of SDCL 1-25-2 arose. At its conclusion, a determination was made that no executive session was necessary.

There being no further business, motion was made by Gehrke, seconded by Allen, to adjourn the meeting. All in favor, and the meeting was adjourned at 8:15 p.m.

Wanren Saffry
Secretary-Treasurer



BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota
605-923-1224 / befdchief@midconetwork.com

15 August 2022

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

1. Calls/Training:	Calls YTD: 737	2021 YTD: 714
	July: 125	2021 Total: 1120
	Medical—57	2020 Total: 971
	Fire—15	2019 Total: 798
	Fire/CO Alarms—16	2018 Total: 728
	Service/Good Intent—27	2017 Total: 737
	MVC—10	

Additional information on calls or other activities since last meeting:

- 2022 Mutual Aid requests—60; Mutual Aid received—23
- One small structure fire in our area and another more significant structure fire this past weekend.
- Large grassfires in Wall x3, New Underwood's and North Haines' areas supported.
- One structure fire in Rapid Valley

Training:

- Still trying to use acquired structure as much as possible; hold harmless from the city complete. Used structure this past weekend for some ladder and hose deployment training.
- Putting together structure course for this fall.
- Focused department training on hose advancement, apparatus, and medical. Several members of Box Elder PD attended our last training for county medical involving cardiac events and the LUCAS

2. Apparatus:

Truck replacement plan:

- Nothing to report.

Maintenance:

- Eng 3-1 monitor valve quit working. **At Hofer's for repair; truck still serviceable**
- U-7 skid unit had stuck valve; **repaired at Brown's Small Engine**
- Eng6-1 had foam line break; **repaired in house with acquired parts.**
- Engine pump and ladder testing coming up; MacQueen Emergency

3. Building and Grounds:

- Building roof; continue to work as weather/time permit—**nothing new**
 - Contract signed with All American Roofing—awaiting material and weather.
- Awaiting parts for bay doors that need replaced—**no update**
- Building entry system having some problems; awaiting quote for replacement

4. Other miscellaneous items currently being worked:

- Future property for building 2nd station—no significant progress
- Possible land off of Tower Road that belongs to Ellsworth—**paperwork submitted**
- Other potential land available; 225th and 150th—**nothing new**
- Have had some discussion with others, but nothing significant to report.
- Need for ambulance district...still researching; Rapid Valley inquired about this as well.
- Department employees...holding steady for now; may need to make more adjustments
- Hose testing has happened...one bad 1-3/4" section bad so far. Have quote for more 1-3/4" hose that we will order once testing is complete. **Testing complete; hose ordered.**

5. New items for discussion/action:

- Overall district budget is ready for discussion.
- Printer/copier is outdated...will need to be replaced—**quote provided.**
- Acquired a new small generator and light set from Meade County

6. Building use applications:

- Scouts using meeting room; 1st Thursday of month. Some other use as coordinated
- AA group Friday evenings, 1900
- Douglas Baseball; 3rd Tuesday's for meetings

Personnel/Workmans Comp:

Additions: *Raymond Ehnert, Joshua Wiedow*

Removals: *Jordan Dubin, Tyrel Clark*

Adam L. Kucatel

8-15-2022

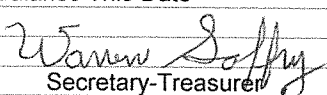
Fire Chief or Representative

Bernard P. Gonzalez

District President or Representative

BOX ELDER RURAL FIRE
PROTECTION DISTRICT
TREASURER'S REPORT

15 August 2022

Beginning Savings Balance		\$579,983.87
Income		
Pennington County (Jun)	\$1,580.72	
Meade County (Jul)		
Interest	\$72.94	
Meade County fire insurance premium tax	\$8,546.47	
Transfer In—Budgeted Funds	\$626.25	\$10,826.38
Expenses		
Claims		(\$19,630.25)
Ending Savings Balance		\$571,180.00
Payroll Earmarks	\$82,729.43	\$653,909.43
Checking Balance		\$1,373.59
Contingency & Improvement Fund	\$144,632.62	
Interest	\$12.29	\$144,644.91
Budgeted Funds:		
New Truck Fund	\$322,450.15	
Truck Fund opt out (Jun)	\$136.26	
Interest	\$41.12	\$322,627.53
Communications Fund	\$28,212.92	
Interest	\$3.60	\$28,216.52
Training Aids Fund	\$14,183.67	
Interest	\$1.81	\$14,185.48
Firefighting Tools Fund	\$28,901.20	
Interest	\$3.68	\$28,904.88
EMS Tools Fund	\$6,359.98	
Interest	\$0.82	\$6,360.80
SCBA Fund	\$41,448.68	
Interest	\$5.28	\$41,453.96
Office Technology Upgrade Fund	\$13,705.12	
Best Buy	(\$489.99)	
Incorrect entry	(\$272.52)	
Interest	\$1.65	\$12,944.26
Personal Protective Equipment Fund	\$58,638.69	
Interest	\$7.47	\$58,646.16
Building/Property Fund	\$114,844.24	
Interest	\$14.64	\$114,858.88
Highmark Membership Account		\$25.46
CD 000325580-300	\$108,115.00	
Interest	\$63.36	\$108,178.36
Cash Balance This Date		\$1,453,600.79
 Warren Saffery Secretary-Treasurer		

