

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting

19 December 2022

The meeting was held at the Box Elder Fire Station. President Gonzales called the meeting to order at 7:00 p.m. Present were T. Kuenkel, Saffry, and Thiele. Also present was Fire Chief/Department Coordinator A. Kuenkel.

Motion was made by Thiele, seconded by T. Kuenkel, to approve the agenda as presented. All in favor.

The minutes of the 21 November meeting were approved as read. The treasurer's report showed a balance of \$1,286.15 in the checking account, \$719,827.67 in the savings account.

The following bills were presented:

Allen, Betty—director’s fees	\$ 20.00
Box Elder VFD	
Action Mechanical—repair truck bay tube heaters	\$ 2,004.51
Action Mechanical—fall heating checks	\$ 125.00
Action Mechanical—urinal repairs.....	\$ 119.28
AED Superstore—AED refresh kit, battery, pads	\$ 232.00
Best Buy—meeting room computer speakers	\$ 39.99
Black Hills [BSA] Area Council—Explorer Post charter renewal.....	\$ 572.68
Box Elder Hardware—misc. supplies.....	\$ 25.71
Box Elder Hardware—shop supplies.....	\$ 37.77
Dakota Battery & Electric—batteries for E1-2 (6).....	\$ 1,227.17
Hofer Fire Stuff—mount new hose reel on E6-1.....	\$ 376.22
Hofer Fire Stuff—various supplies, repair kit	\$ 2,398.47
JD Palatine—background checks (2).....	\$ 7.50
Life Assist—EMS supplies.....	\$ 696.85
MacQueen Emergency—1 set bunker pants & coat.....	\$ 2,584.04
MacQueen Emergency—6-foot pike pole for E1-1.....	\$ 124.70
MacQueen Emergency—SCBA flow pack testing.....	\$ 1,410.87
Overnight Coverage.....	\$ 2,290.00
Payroll—full-time—A. Kuenkel (1-30 Nov)	\$ 3,254.33
Payroll—part-time—M. Emrich (1-30 Nov).....	\$ 807.03
Payroll—part time—M. Helgerson (1-30 Nov).....	\$ 583.84
Payroll—part time—A. Musselman (1-30 Nov)	\$ 184.86
Payroll—part time—B. Kuenkel (1-30 Nov)	\$ 73.26
Payroll—part time—G. Doney (1-30 Nov)	\$ 527.04
Payroll—part time—M. Kopp (1-30 Nov)	\$ 296.46
Payroll—part time—N. Parish (1-30 Nov).....	\$ 257.14
Payroll—part time—S. Inmon (1-30 Nov)	\$ 277.30
Payroll—part time—C. Key (1-30 Nov)	\$ 237.98
Payroll—SD Retirement System: Employer/Employee Matching Contributions	\$ 509.22
Payroll—U.S. Treasury: Employer/Employee monthly taxes.....	\$ 2,000.74
Rushmore Communications—upgrade programming for radios	\$ 156.00
SD Department of Public Safety—wildland supplies	\$ 1,802.81
SD Fire Chiefs—chief’s conference	\$ 125.00
SD Firefighters Association—Department dues	\$ 750.00
Tractor Supply—mats for workout area	\$ 199.96
TRU by Hilton—hotel for Fire Chief’s Conference.....	\$ 279.48

Western Communications—portable radio batteries.....	\$ 622.00
Whispering Pines FD—4” LDH, adapters & appliances.....	\$ 2,000.00
Witmer Public Safety Group—structure boots (5)	\$ 1,339.89
Zoro—firefighting & apparatus supplies.....	\$ 227.32
Zoro— firefighting, shop, & apparatus supplies	\$ 492.69
Zoro— firefighting & shop supplies.....	\$ 172.51
Zoro—building supplies	\$ 57.54
Zoro—building supplies	\$ 50.26
Century Business Products—base rate + overage	\$ 8.35
Computer Guy—antivirus program.....	\$ 42.00
Fleming, Jason—director’s fees	\$ 20.00
Gehrke, Debra— director’s fees	\$ 20.00
Gonzales, Ron—director’s fees	\$ 20.00
Jackson, Tully— director’s fees	\$ 20.00
Kieffer Sanitation—refuse service.....	\$ 55.96
Kuenkel, Tara—director’s fees.....	\$ 60.00
Leavitt Heartland Insurance—policy #791-00-13-71-0006.....	\$15,300.00
MIDCO Business—phone/fax/video service	\$ 160.82
Montana-Dakota Utilities Company—natural gas	\$ 178.61
Newman, Linda—director’s fees.....	\$ 20.00
Saffry, Warren—director’s fees	\$ 145.00
Thiele, Thomas-director’s fees	\$ 20.00
WEX Bank (Global Fleet)—motor fuel	\$ 841.68
West Rover Electric Association—electricity	\$ 476.78
Total	\$48,966.62

Motion was made by Thiele, seconded by T. Kuenkel, to pay the bills as presented. All in favor.

A. Kuenkel presented the December Department report (attached).

Old business: None.

New business: Workers’ Compensation List: At request of the Fire Chief, motion was made by Thiele, seconded by T. Kuenkel, to appoint Nathan McMillin, Damien Summers, and James Wiechmann to the Department as of 19 December 2022 and to revoke the appointment of Robert McCreary, also as of 19 December 2022. All in favor. A complete Workers’ Compensation List is to be submitted at the January meeting.

There being no further business, motion was made by T. Kuenkel, seconded by Thiele, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:17 p.m.


Secretary-Treasurer



BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota
605-923-1224 / befdchief@midconetwork.com

19 December 2022

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

1. Calls/Training:	Calls YTD: 1144	2021 YTD: 1087
	November: 98	2021 Total: 1120
	Medical—64	2020 Total: 971
	Fire—9	2019 Total: 798
	Fire/CO Alarms—10	2018 Total: 728
	Service/Good Intent—12	2017 Total: 737
	MVC—3	

Additional information on calls or other activities since last meeting:

- 2022 Mutual Aid requests—83; Mutual Aid received—33
- Assisted with structure fires in Rapid Valley and Wall

Training:

- Firefighter course complete--3 more Box Elder personnel now certified.
- Fire Officer course—one complete
- Fire Chiefs conference 2-4 Dec in Deadwood; Emrich attended
- Fire Instructors conference in Jan; we will send 1 or 2 personnel.

2. Apparatus:

Truck replacement plan:

- Nothing to report.

Maintenance:

- Annual preventative maintenance with Josh from Olson's Towing. Dec-Jan timeframe.
- We have a quote for adjusting plumbing and adding a heat shield on Tender—**see quote**.
 - Did not receive another quote at this time.

3. Building and Grounds:

- Awaiting parts for bay doors that need replaced—Contacted Black Hills Doors regarding a service agreement—**signed agreement**, they will be out after the new year.
- Building entry system having some problems; awaiting quote for replacement—**no progress**, however no new issues either during cooler weather
- Several issues with apparatus bay heaters—**see bills; complete**

4. Other miscellaneous items currently being worked:

- Future property for building 2nd station—**no significant progress**
 - Possible land off of Tower Road that belongs to Ellsworth—**paperwork submitted**
 - Other potential land available; 225th and 150th—**nothing new**
 - Have had some discussion with others, Northern Lights area?
- Need for ambulance district...still researching; Rapid Valley inquired about this as well.
- Department employees...holding with current crew—shifts filling better as of now.
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5. New items for discussion/action:

- Whiperling Pines is getting rid of 1000 feet of 4-inch large diameter hose that we are considering along with some associated adapters and other equipment.—**complete, see bills**
 - will try to sell our current 5 inch
- VFA grant application will open in January; submit by mid February...possible \$10K available
- Officer stipends? Personnel payrates.

6. Building use applications:

- Scouts using meeting room; 1st Thursday of month. Some other use as coordinated
- AA group Friday evenings, 1900
- Douglas Baseball; 3rd Tuesday's for meetings

Personnel/Workmans Comp:

Additions: *Nathan McMillin, Damien Summers, James Wiechmann*

Removals: *Robert McCreary*

Adam L Kunkel

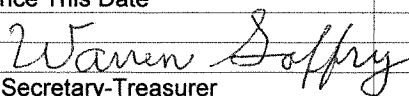
12-19-2022

Fire Chief or Representative

Ronald Sygal

12-19-22

District President or Representative

BOX ELDER RURAL FIRE PROTECTION DISTRICT TREASURER'S REPORT 19 December 2022		
Beginning Savings Balance		\$749,807.96
Income		
Pennington County (Oct)		
Pennington County (Nov)		
Interest	\$128.52	
Transfer In—Budgeted Funds	\$13,566.48	
Transfer In—Budgeted Funds	\$4,871.12	\$18,566.12
Expenses		
Claims	(\$26,221.39)	
Transfer Out—Budgeted Funds	(\$22,325.02)	(\$48,546.41)
Ending Savings Balance		\$719,827.67
Payroll earmarks	(\$113,229.15)	\$606,598.52
Checking Balance		\$1,286.15
Contingency & Improvement Fund	\$103,112.42	
Interest	\$12.72	\$103,125.14
Budgeted Funds:		
New Truck Fund	\$324,152.54	
Truck Fund Opt Out	\$15,541.78	
Interest	\$69.48	\$339,763.80
Communications Fund	\$28,227.19	
Interest	\$5.77	\$28,232.96
Training Aids Fund	\$14,190.85	
Interest	\$2.90	\$14,193.75
Firefighting Tools Fund	\$28,915.81	
MacQueen	(\$1,811.99)	
Interest	\$5.54	\$27,109.36
EMS Tools Fund	\$6,363.22	
Interest	\$1.35	\$6,364.57
SCBA Fund	\$41,469.64	
Interest	\$8.48	\$41,478.12
Office Technology Upgrade Fund	\$12,949.16	
Century Business Products	-\$4,971.25	
Interest	\$1.63	\$7,979.54
Personal Protective Equipment Fund	\$57,567.64	
MacQueen	(\$4,730.27)	
MacQueen	(\$140.85)	
Interest	\$10.78	\$52,707.30
Building/Property Fund	\$114,902.32	
Interest	\$23.50	\$114,925.82
Highmark Membership Account		\$25.46
CD 000325580-300	\$108,366.62	
Interest	\$61.46	\$108,428.08
Cash Balance This Date		\$1,565,447.72
 Warren Saffry Secretary-Treasurer		

