

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting

18 July 2022

The meeting was held at the Box Elder Fire Station. President Gonzales called the meeting to order at 7:05 p.m. Present were Allen, Fleming, Gehrke, Jackson, T. Kuenkel, Saffry and Thiele. Also present were Fire Chief/Department Coordinator A. Kuenkel and Assistant Chief Gleason.

Motion was made by T. Kuenkel, seconded by Allen, to approve the agenda as presented. All in favor.

The minutes of the 20 June meeting were approved as read. The treasurer's report showed a balance of \$654.53 in checking account, \$579,983.87 in savings account.

The following bills were presented:

Box Elder VFD:

Ace Hardware, B.E.—felt pads for chair feet	\$ 18.36
Ace Hardware, B.E.—shop supplies.....	\$ 36.36
Action Mechanical—repair toilet flush seals.....	\$ 481.52
Best Buy Geek Squad—computer service	\$ 199.99
Best Buy—laptop computer	\$ 489.99
Brown's Repair—repair pony engine pull cord E6-1	\$ 21.40
Governor's Inn—lodging for State Fire School 9-11 June	\$ 698.70
Payroll—full time—A. Kuenkel (1-30 Jun)	\$3,254.33
Payroll—part time—T. Mellen (1-30 Jun)	\$ 79.64
Payroll—part time—M. Emrich (1-30 Jun).....	\$ 1,040.47
Payroll—part time—S. Inmon (1-30)	\$ 86.04
Payroll—part time—J. Russell (1-30 Jun).....	\$ 1,404.98
Payroll—part time—D. Severson (1-30 Jun).....	\$ 254.43
Payroll—part time—M. Kopp (1-30 Jun).....	\$ 296.46
Payroll—part time—N. Parish (1-30 Jun)	\$ 309.31
Payroll—part time—A. Musselman (1-30 Jun).....	\$ 92.43
Payroll—part time—G. Doney (1-30 Jun).....	\$ 724.68
Payroll—part time—M. Helgerson (1-30 Jun)	\$ 832.92
Payroll—SD Retirement System: Employer's Quarterly Contribution.....	\$ 272.06
Payroll—SD Retirement System: Retirement Contributions	\$ 686.18
Payroll—U.S. Treasury: Employer's Federal Employer/Employee Tax 2022	\$ 2,222.18
Payroll—SD Rosebud LLC: payroll, employment reports.....	\$ 120.00
State Fire School—A. Kuenkel—meals	\$ 118.00
State Fire School—A. Musselman—meals	\$ 118.00
State Fire School—J. Russell—meals	\$ 118.00
Vigilant Business Solutions—drug testing (8)	\$ 408.00
White's Janitorial & Handyman Service—mop, strip, wax meeting room floor	\$ 2,350.00
Century Business Products— copier base rate + overage (Jun)	\$ 46.63
Kieffer Sanitation—refuse service.....	\$ 50.12
MIDCO Business—telephone/fax service	\$ 161.93
Menards—vehicle, building supplies.....	\$ 70.08
Menards—shop, building supplies.....	\$ 70.07

Montana-Dakota Utilities Company—natural gas.....	\$ 97.90
Rapid City Journal—publish opt out notice.....	\$ 201.64
WEX Bank (Global Fleet)—motor fuel.....	\$ 1,749.44
West River Electric Association, Inc.—electricity	\$ 448.01
Total	\$19,630.25

Motion was made by Allen, seconded by T. Kuenkel, to pay the bills as presented. All in favor.

A. Kuenkel presented the Department’s July report (attached).

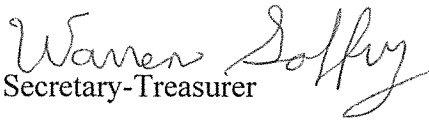
Old business: Payroll opt out—disapproved by auditor due to failure of *Rapid City Journal* to publish the legal notice in a timely manner.

New business: Workers’ Compensation List: At request of the Fire Chief, motion was made by Thiele, seconded by Gehrke, to appoint Caleb Misselt to the Department as of 18 July 2022 and to revoke the appointment of Shelynd Halls, also as of 18 July 2022. All in favor.

Motion was made by Jackson, seconded by Thiele, to move the date to draw up the Payroll Opt Out from June meeting to May meeting. After discussion, all in favor.

Gonzales reminded everyone that the Board may observe the performance of members of the Department from time to time during both training and incidents. No judgement is to be inferred from these observations.

There being no further business, motion was made by Thiele, seconded by Allen, to adjourn the meeting. All in favor, and the meeting was adjourned at 10:09 p.m.


 Secretary-Treasurer