

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting

21 November 2022

The meeting was held at the Box Elder Fire Station. Vice-President T. Kuenkel called the meeting to order at 7:22 p.m. Present were Fleming, Jackson, and Saffry. Also present was Fire Chief/Department Coordinator A. Kuenkel.

Motion was made by Jackson, seconded by Fleming, to approve the agenda as presented. All in favor.

The minutes of the 17 October meeting were approved as read. The treasurer's report showed a balance of \$1,889.67 in checking account, \$749,807.96 in savings account.

The following bills were presented:

Box Elder VFD:

A&B Welding Supply—fill O ₂ cylinder (5).....	\$ 67.56
AC/DC Automotive—LOF for U-7	\$ 99.95
Amazon.com—shop-, building-, office-, EMS training supplies.....	\$ 97.28
BH District Fire School—class fees for Kopp, Gleason, Ullmann, Ehnert.....	\$ 40.00
Batteries + Bulbs—batteries for old thermal imaging camera	\$ 109.02
Box Elder Hardware—building-, firefighter training supplies.....	\$ 39.38
Box Elder Hardware—firefighter training supplies	\$ 18.07
Box Elder Hardware—building-, firefighter training supplies.....	\$ 17.08
Box Elder Hardware—vehicle supplies	\$ 22.74
Energy Security Agency—Electric Vehicle Training for Helgerson	\$ 250.00
Fire Safety Equipment USA—personal equipment supplies, lighting equipment	\$ 504.64
Hofer Fire Stuff—firefighting equipment repairs	\$ 1,617.79
Holiday Inn Express—SD Firefighter Conference lodging for A. Kuenkel	\$ 173.32
MacQueen Equipment—structure coats (2) & pants (2)	\$ 4,730.27
MacQueen Equipment—structure suspenders (2).....	\$ 140.85
MacQueen Equipment—booster hose reel for E6-1.....	\$ 1,811.99
Michael Helgerson—per diem for Electric Vehicle Training	\$ 118.00
Payroll—full-time—A. Kuenkel (1-31 Oct)	\$ 3,254.34
Payroll—part-time—M. Emrich (1-31 Oct).....	\$ 576.45
Payroll—part time—M. Helgerson (1-31 Oct).....	\$ 646.02
Payroll—part time—S. Inmon (1-31 Oct)	\$ 86.04
Payroll—part time—G. Doney (1-31 Oct)	\$ 527.04
Payroll—part time—C. Key (1-31 Oct)	\$ 485.01
Payroll—part time—N. Parish (1-31 Oct).....	\$ 343.18
Payroll—part time—M. Kopp (1-31 Oct)	\$ 419.98
Payroll—part time—B. Kuenkel (1-31 Oct).....	\$ 73.27
Payroll—SD Retirement System: Employer/Employee Matching Contributions	\$ 509.22
Payroll—SD Retirement System: Employer’s Wage Report.....	\$ 277.76
Payroll—U.S. Treasury: Employer’s Federal Tax 10/14/2022.....	\$ 2,433.70
Quality Inn—lodging for Helgerson (Electric Vehicle Training)	\$ 140.72
The Little Print Shop—Refusal of Ambulance forms	\$ 80.25
Century Business Products—base rate charge + overage (Oct)	\$ 30.99
Century Business Products—Kyocera 2554ci copier	\$ 4,971.25
Kieffer Sanitation—refuse service.....	\$ 49.16
MIDCO Business—communications services.....	\$ 160.82

Menards—shop supplies, f/f training supplies	\$	209.12
Menards—vehicle supplies, shop supplies, building supplies.....	\$	27.96
Montana-Dakota Utilities Company—natural gas	\$	72.73
WEX Bank (Global Fleet)—motor fuel.....	\$	990.99
West River Electric Association, Inc.—electricity	\$	(2.55)
	Total	\$ 26,221.39

Motion was made by Fleming, seconded by Jackson, to pay the bills as presented. All in favor.

A. Kuenkel presented the November Department report (attached).

Old business: new copier—complete.

New business: Workers' Compensation List: At request of the Fire Chief, motion was made by Jackson, seconded by Fleming, to revoke the appointment of Austin Conaway as of 21 November 2022. No additions. All in favor.

A. Kuenkel presented a proposal from Black Hills Overhead Doors—\$670.00 for an annual inspection of the six doors, maintenance expenses as necessary. Motion was made by Jackson, seconded by Fleming, to accept this proposal. After discussion, all in favor.

There being no further business, motion was made by Fleming, seconded by Jackson, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:39 p.m.

Warren Saffry
Secretary-Treasurer



BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota
605-923-1224 / befdchief@midconetwork.com

21 November 2022

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

1. Calls/Training:	Calls YTD: 1055	2021 YTD: 1006
	October: 93	2021 Total: 1120
	Medical—52	2020 Total: 971
	Fire—3	2019 Total: 798
	Fire/CO Alarms—21	2018 Total: 728
	Service/Good Intent—13	2017 Total: 737
	MVC—4	

Additional information on calls or other activities since last meeting:

- 2022 Mutual Aid requests—79; Mutual Aid received—27
- November 2nd; three structure fires in 6-hour time span.

Training:

- Firefighter course continues; FF1 complete--4 Box Elder personnel continuing with FF2.
- Department training will cover building familiarization of Schools and new Liberty Center; other training will continue to follow FF course
- Fire Chiefs conference 2-4 Dec in Deadwood; we will send a person
- Fire Instructors conference in Jan; we will send 1 or 2 personnel.

2. Apparatus:

Truck replacement plan:

- Nothing to report.

Maintenance:

- Annual preventative maintenance with Josh from Olson's Towing. Dec-Jan timeframe.
- We have a quote for adjusting plumbing and adding a heat shield on Tender—**see quote**.
- New hose reel for Eng6-1 has been installed...**complete**.

3. Building and Grounds:

- Awaiting parts for bay doors that need replaced—**no update**
 - Contacted Black Hills Doors regarding a service agreement—**see quote**
- Building entry system having some problems; awaiting quote for replacement—**no progress**, however no new issues either during cooler weather
- Several issues with apparatus bay heaters—**Action Mechanical working**

4. Other miscellaneous items currently being worked:

- Future property for building 2nd station—**no significant progress**
 - Possible land off of Tower Road that belongs to Ellsworth—**paperwork submitted**
 - Other potential land available; 225th and 150th—**nothing new**
 - Have had some discussion with others, but nothing significant to report.
- Need for ambulance district...still researching; Rapid Valley inquired about this as well.
- Department employees...one part-time person added. Will interview more to fill other shifts.
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5. New items for discussion/action:

- Making several end of year purchases: PPE, shop supplies, and firefighting equipment
- Whipering Pines is getting rid of 1000 feet of 4-inch large diameter hose that we are considering along with some associated adapters and other equipment.

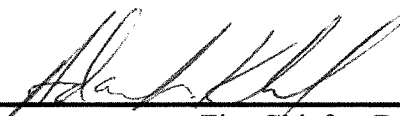
6. Building use applications:

- Scouts using meeting room; 1st Thursday of month. Some other use as coordinated
- AA group Friday evenings, 1900
- Douglas Baseball; 3rd Tuesday's for meetings

Personnel/Workmans Comp:

Additions:

Removals: *Austin Conaway*

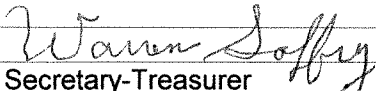


Fire Chief or Representative



District President or Representative

BOX ELDER RURAL FIRE
PROTECTION DISTRICT
TREASURER'S REPORT
21 November 2022

Beginning Savings Balance		\$540,155.27
Income		
Pennington County (Sep)	\$8,597.13	
Meade County (Sep)	\$925.77	
Pennington County (Oct)	\$153,365.71	
Meade County (Oct)	\$60,968.23	
Interest	\$68.50	
Transfer In—Budgeted Funds	\$1,100.56	\$225,025.90
Expenses		
Claims	(\$14,694.98)	
Transfer Out—C&I		
Transfer Out—Budgeted Funds	(\$678.23)	(\$15,373.21)
Ending Savings Balance		\$749,807.96
Payroll Earmarks	\$122,861.16	\$626,946.80
Checking Balance		\$1,889.67
Contingency & Improvement Fund	\$103,103.66	
Interest	\$8.76	\$103,112.42
Budgeted Funds:		
New Truck Fund	\$323,433.07	
Truck Fund Opt Out	\$678.23	
Interest	\$41.24	\$324,152.54
Communications Fund	\$28,223.59	
Interest	\$3.60	\$28,227.19
Training Aids Fund	\$14,189.04	
Interest	\$1.81	\$14,190.85
Firefighting Tools Fund	\$28,912.12	
Interest	\$3.69	\$28,915.81
EMS Tools Fund	\$6,362.41	
Interest	\$0.81	\$6,363.22
SCBA Fund	\$41,464.35	
Interest	\$5.29	\$41,469.64
Office Technology Upgrade Fund	\$12,947.51	
Interest	\$1.65	\$12,949.16
Personal Protective Equipment Fund	\$58,660.86	
MacQueen	(\$1,100.56)	
Interest	\$7.34	\$57,567.64
Building/Property Fund	\$114,887.67	
Interest	\$14.65	\$114,902.32
Highmark Membership Account		\$25.46
CD 000325580-300	\$108,303.15	
Interest	\$63.47	\$108,366.62
Cash Balance This Date		\$1,591,940.50
 Secretary-Treasurer		

