

Minutes of The  
Box Elder Rural Fire Protection District  
Board of Directors Meeting

17 October 2022

The meeting was held at the Box Elder Fire Station. Vice-President T. Kuenkel called the meeting to order at 7:00 p.m. Present were Allen, Gehrke, Newman, and Saffry. Also present were Fire Chief/Department Coordinator A. Kuenkel and Assistant Chief Gleason.

Motion was made by Allen, seconded by Gehrke, to approve the agenda as presented. All in favor.

The minutes of the 19 September meeting were approved as read. The treasurer's report showed a balance of \$540,155.27 in checking account, \$1,264.63 in savings account.

The following bills were presented:

Box Elder VFD:

ACDC Automotive—LOF for E7-7 .....	\$ 42.95
Box Elder Hardware—wood glue .....	\$ 6.83
Dash Medical Gloves—Nitrile Exam Gloves (10 boxes).....	\$ 99.90
Life-Assist—EMS supplies .....	\$ 149.25
MacQueen Emergency Equipment—structure helmet (3) .....	\$1,100.56
MacQueen Emergency Equipment—E1-1 pump & ladder test .....	\$ 464.20
MacQueen Emergency Equipment—E1-2 pump & ladder test .....	\$ 473.30
Payroll—full-time—A. Kuenkel (1-30 Sep) .....	\$3,254.33
Payroll—part time—M. Helgerson (1-30 Sep).....	\$ 738.46
Payroll—part time—G. Doney (1-30 Sep).....	\$ 520.64
Payroll—part time—A. Musselman (1-30 Sep).....	\$ 51.72
Payroll—part time—S. Inmon (1-30 Sep).....	\$ 172.10
Payroll—part time—M. Kopp (1-30 Sep).....	\$ 423.25
Payroll—part time—S. Parish (1-30 Sep) .....	\$ 300.15
Payroll—part time—M. Emrich (1-30 Sep).....	\$ 556.45
Payroll—SD Retirement System: Employer/Employee Matching Contributions.....	\$ 509.22
Payroll—U.S. Treasury: Employer's Federal Tax 9/15/2022 .....	\$2,776.32
SD Rosebud LLC—payroll Jul-Oct; 3 <sup>rd</sup> quarter employment reports.....	\$ 180.00
Power House—Stihl string trimmer + string.....	\$ 232.47
SDFA Fall Conference & Membership Meeting—A. Kuenkel registration .....	\$ 30.00
SD Redbook Fund—firefighter books, videos.....	\$ 256.00
Sam's Club—building supplies .....	\$ 31.76
Zoro—shop supplies, personal protective equipment .....	\$ 377.13
Century Business Products— copier base rate + overage (Sep).....	\$ 51.80
Kieffer Sanitation—refuse service .....	\$ 47.81
MIDCO Business—communications services.....	\$ 160.82
Montana-Dakota Utilities Company—natural gas.....	\$ 50.40
WEX Bank (Global Fleet)—motor fuel.....	\$1,187.51
West River Electric Association—electricity .....	\$ 449.65
Total	\$14,694.98

A. Kuenkel presented the October Department report (attached).

Old business: Large-truck repair service—Josh Frank of Olson's Towing has been hired.


Replacement copy machine—to be delivered 20 October.

New business: Workers' Compensation List—At request of the Fire Chief, motion was made by Gehrke, seconded by Allen, to appoint Tacy Kennison and Cassandra Key to the Department as of 17 October and to revoke the appointment of Daniel Salmeron, also as of 17 October 2022. All in favor.

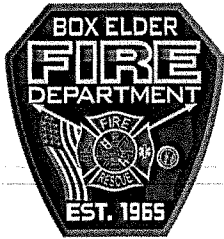
There being no further business, motion was made by Allen, seconded by Gehrke, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:20 p.m.

*Warren Goffey*  
Secretary-Treasurer

BOX ELDER RURAL FIRE  
PROTECTION DISTRICT  
TREASURER'S REPORT  
17 October 2022

Beginning Savings Balance		\$554,056.53
Income		
Pennington County taxes (Aug)	\$2,147.60	
Transfer In—Cont. & Imp.	\$41,794.20	
Interest	\$67.64	\$44,009.44
Expenses		
Claims		(\$57,712.11)
Transfer Out—Budgeted Funds		(\$198.59)
Ending Savings Balance		\$540,155.27
Payroll Earmarks	(\$63,195.38)	\$476,959.89
Checking Balance		\$1,264.63
Contingency & Improvement Fund	\$144,887.21	
All American Roofing	(\$41,794.20)	
Interest	\$10.65	\$103,103.66
Budgeted Funds:		
New Truck Fund	\$323,194.63	
Truck Fund opt out (Aug)	\$198.59	
Interest	\$39.85	\$323,433.07
Communications Fund	\$28,220.11	
Interest	\$3.48	\$28,223.59
Training Aids Fund	\$14,187.29	
Interest	\$1.75	\$14,189.04
Firefighting Tools Fund	\$28,908.56	
Interest	\$3.56	\$28,912.12
EMS Tools Fund	\$6,361.61	
Interest	\$0.80	\$6,362.41
SCBA Fund	\$41,459.24	
Interest	\$5.11	\$41,464.35
Office Technology Upgrade Fund	\$12,945.91	
Interest	\$1.60	\$12,947.51
Personal Protective Equipment Fund	\$58,653.63	
Interest	\$7.23	\$58,660.86
Building/Property Fund	\$114,873.51	
Interest	\$14.16	\$114,887.67
Highmark Membership Account		\$25.46
CD 000325580-300	\$108,241.76	
Interest	\$61.39	\$108,303.15
Cash Balance This Date		\$1,381,932.79
 Secretary-Treasurer		





# BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota  
605-923-1224 / befdchief@midconetwork.com

17 October 2022

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

<b>1. Calls/Training:</b>	Calls YTD: 947	2021 YTD: 910
	August: 94	2021 Total: 1120
	Medical—50	2020 Total: 971
	Fire—7	2019 Total: 798
	Fire/CO Alarms—14	2018 Total: 728
	Service/Good Intent—17	2017 Total: 737
	MVC—6	

Additional information on calls or other activities since last meeting:

- 2022 Mutual Aid requests—72; Mutual Aid received—26
- No significant incidents in our area over the past month.
- Conducted a couple station tours for local pre-school and Cub Scout Pack 28.
- Attended Freshman Impact fundraiser; Douglas event will be 19 Oct all day at high school.

Training:

- Firefighter 1 course being held between Box Elder and Rapid Valley. 6 Box Elder personnel in class.
- Department training will continue to follow some of the firefighter course.
- Hosted Black Hills Fire School on 8 Oct...event went well. Attendees and organizers very appreciated of the use of our facility.
- Chief Kuenkel attended SD Firefighters Conference in Pierre.(1-2 Oct 2022)
- Firefighter Helgerson attended Electric Vehicle Training offered in Garretson. (11-12 Oct)
- Fire Chiefs conference in Dec; we will send a person
- Fire Instructors conference in Jan; we will send 1 or 2 personnel.

**2. Apparatus:**

Truck replacement plan:

- Nothing to report.

Maintenance:

- Annual preventative maintenance with Josh from Olson's Towing. Dec-Jan timeframe.
- Eng 3-1 monitor valve quit working. **Repair complete. ~\$500. Bill next month**
- Engine 1-1 passed draft check after replacement of some valve parts—**see bills**
- New hose reel for Eng6-1 has arrived...**Hofer will install.**

**3. Building and Grounds:**

- Awaiting parts for bay doors that need replaced—**no update**
- Building entry system having some problems; awaiting quote for replacement—**no progress, however no new issues either during cooler weather**

**4. Other miscellaneous items currently being worked:**

- Future property for building 2<sup>nd</sup> station—**no significant progress**
  - Possible land off of Tower Road that belongs to Ellsworth—**paperwork submitted**
  - Other potential land available; 225<sup>th</sup> and 150<sup>th</sup>—**nothing new**
  - Have had some discussion with others, but nothing significant to report.
- Need for ambulance district...still researching; Rapid Valley inquired about this as well.
- Department employees...one part-time person added. Will interview more to fill other shifts.
- Printer/copier is outdated...will need to be replaced—**new copier arriving Thursday.**
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**5. New items for discussion/action:**

- Leadership seminar in Spearfish 11 Oct—**did not attend due to EV training opportunity**

**6. Building use applications:**

- Scouts using meeting room; 1<sup>st</sup> Thursday of month. Some other use as coordinated
- AA group Friday evenings, 1900
- Douglas Baseball; 3<sup>rd</sup> Tuesday's for meetings

Personnel/Workmans Comp:

Additions: *Tacy Kennison, Cassandra Key*

Removals: *Daniel Salmeron*

*Adam Kelly*

*10/17/22*

\_\_\_\_\_  
Fire Chief or Representative

*Yara Kuehnel*

*10/17/22*

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District President or Representative