

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting

21 October 2024

The meeting was held at the Box Elder Fire Station. President Fleming called the meeting to order at 6:34 p.m. Present were Allen, Boomsma, Gehrke, S.D. Miller, S.R. Miller, Saffry and Thiele. Also present were Fire Chief Emrich, Assistant Chief Gleason, and Department Coordinator A. Kuenkel.

Motion was made by Gehrke, seconded by S.D. Miller, to approve the agenda as corrected. All in favor.

Motion was made by Thiele, seconded by S.R. Miller, to enter executive session pursuant to SDCL 1-25-2. All in favor. Entered executive session at 6:37 p.m. Motion was made by Gehrke, seconded by Allen, to exit executive session. All in favor. Exited executive session at 7:09 p.m.

Executive session action: None.

The minutes of the 16 September meeting were approved as read. The treasurer's report showed a balance of \$931.26 in checking account, \$658,114.36 in savings account.

The following bills were presented:

Box Elder FD:

911 Systems LLC—station alerting equipment.....	\$ 537.62
Action Mechanical—A/C air handler cleanout/repair	\$ 309.10
Dakota Battery & Electric—warning marker light for T2-3	\$ 19.38
Dakota Battery & Electric—12V solenoid for E6-1	\$ 99.76
Dakota Supply Group—toilet flush valve	\$ 19.95
Fire Line Equipment—pump intake screens	\$ 89.13
Freedom Tire—tires for U-7 (6)	\$1,844.82
Harvey's Lock & Security—monthly door system fee.....	\$ 45.00
Intuit QuickBooks—District account access	\$ 37.17
MacQueen Emergency Equipment—cleaning wipes for SCBA masks	\$ 99.22
Payroll—full-time + \$250.00 stipend—A. Kuenkel (1-30 Sep).....	\$3,729.98
Payroll—part time + \$100.00 stipend—M. Helgerson (1-30 Sep).....	\$1,368.80
Payroll—part time + \$500.00 stipend —M. Emrich (1-30 Sep).....	\$ 391.75
Payroll—part time—N. Koistinen (1-30 Sep).....	\$ 458.04
Payroll—part time—R. Ehnert (1-30 Sep)	\$ 48.71
Payroll—part time—J. Gutierrez (1-30 Sep).....	\$ 287.37
Payroll—part time—A. Musselman (1-30 Sep)	\$ 388.95
Payroll—part time—K. Lee (1-30 Sep).....	\$ 561.82
Payroll—part time—A. Carris (1-30 Sep).....	\$ 817.12
Payroll—SD Retirement System: Employer/Employee Matching Contributions.....	\$ 825.30
Payroll—U.S. Treasury: Form 941 Employer's Federal Tax.....	\$2,555.12
Rushmore Communications, Inc.—DK radio battery (2).....	\$ 255.00
SD Professional Towing Association—donation for towing school	\$ (500.00)
Savvy Designs, Inc—West parking lot work + ditches.....	\$13,338.90
Savvy Designs, Inc—donation	\$(1,000.00)
Tractor Supply Co.—T-post puller	\$ 59.99
U.S. Postal Service—shipping flashlight to Streamlight for repair	\$ 23.85
Warne Chemical & Equipment Company, Inc.—grass seed for station ditches	\$ 93.00
Zoro.com—EMS supplies.....	\$ 16.89
Zoro.com—shop supplies	\$ 16.47
Zoro.com—personal equipment supplies	\$ 19.60
Zoro.com—shop supplies	\$ 19.03
Zoro.com—tool kits for E6-1 & T2-3	\$ 268.18
Century Business Products— copier base rate + overage (Sep).....	\$ 7.20

Highmark FCU—replenish Membership account	\$ 25.46
Kieffer Sanitation—refuse service.....	\$ 67.38
MIDCO Business—communications services.....	\$ 182.84
Montana-Dakota Utilities Company—natural gas.....	\$ 68.04
WEX Bank (Global Fleet)—motor fuel.....	\$1,202.32
West River Electric Association—electricity	\$ 522.70
Total	\$29,220.96

Motion was made by Allen, seconded by S.R. Miller, to pay the bills as presented. All in favor.

Emrich presented the October Department report (attached).

Old business: Memorandum of Understanding—motion was made by Gehrke, seconded by Allen, to table the matter. After discussion, all in favor.

New business: Workers’ Compensation List—At request of the Fire Chief, motion was made by Gehrke, seconded by S.R. Miller, to appoint Explorers Samuel Holm and Taylor Irwin to the Department as of 21 October 2024. No revocations. All in favor.

A Building Use Application was received:

Trisha McIntosh—Graduation dinner—18 May 2025—9:00 a.m.-6:30 p.m.

Motion was made by Allen, seconded by Boomsma, to approve this application. All in favor. Department has also approved.

The Department presented a proposal to revise Operating Rule 32a.2(a). Motion was made by Thiele, seconded by Gehrke, to study this matter. After discussion, all in favor.

There being no further business, motion was made by S.D. Miller, seconded by S.R. Miller, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:21 p.m.

Waverly Saffery
Secretary-Treasurer



BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota
605-923-1224 / befdchief@midconetwork.com

21 October 2024

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

1. Calls/Training:	Calls YTD: 920	2023 YTD: ~850
	September: 102	2023 Total: 1059
	Medical—58	2022 Total: 1183
	Fire—13	2021 Total: 1120
	Fire/CO Alarms—5	2020 Total: 971
	Service/Good Intent—12	2019 Total: 798
	MVC—14	2018 Total: 728

Additional information on calls or other activities since last meeting:

- 2024 Mutual Aid requests—54; Mutual Aid received—27
- One large fuel spill at YesWay.
- Assisted on a structure fire in Rapid Valley.
- Participated in Freshman Impact event at the High School; visited Patriot Elementary along with Ellsworth FD for Fire Prevention Week; hosted Little Scholars Preschool here.

Training:

- We have been concentrating on lower frequency events and the seldom used equipment associated with those types of calls.
- Have plans to go to the base next week to do some hose advancement as well as some work with Ladder 4 at their tower.
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2. Apparatus:

Truck replacement plan:

- nothing to report

Maintenance:

- Engine 1-2 tires are replaced...\$4200
- U-7 tires are replaced...\$1850
- Ladder 4 air conditioner went out; parts are on order
- Eng1-1 has transmission pressure sensor leaking; part on order
- Eng6-1 emergency lights intermittent; fixed with help from Dakota Battery
- Rescue 9 batteries have been replaced

3. Building and Grounds:

- West parking lot—Savvy Designs; **complete, bill submitted**
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SERVICE, HONOR, COMMUNITY

4. Other miscellaneous items currently being worked:

- Future property for building 2nd station—**no progress**
 - Other potential land available; 225th and 150th—**received phone call from Mike DeMersseman**. Has land available in this area and is willing to talk.
 - Met with an engineer and architect about helping select land option for what we want—they are willing to meet with us to discuss further. Looking at potential options.
- Ambulance district...A group is meeting again; trying to get some forward movement.
- SD Wildland VFA grant--\$7000 matching—**awarded**
 - awaiting payout—will submit bills next month if paid out.
- ISO rating; retrogression. Our plan has been received and approved with quarterly checkups.
 - We continue to work on updating our training documentation and pre-plan information.
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5. New items for discussion/action:

- *wildland*

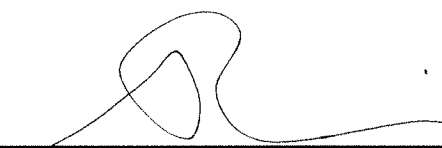
6. Building use applications:

- Cub Scouts using meeting room; 1st Thursday of month. Some other use as coordinated.
- Boy Scout Pack 28; Sunday evenings 5:30 to 7pm.
- Building use for graduation party...Trish McIntosh

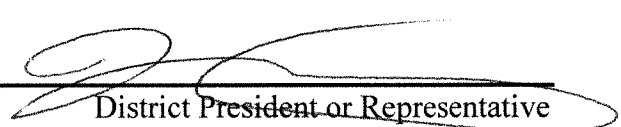
Personnel/Workmans Comp:

Additions: Explorers: Samuel Holm and Taylor Irwin

Removals:




Fire Chief or Representative



District President or Representative

BOX ELDER RURAL FIRE
PROTECTION DISTRICT
TREASURER'S REPORT
21 October 2024

Beginning Savings Balance		\$662,767.80
Income		
Pennington County taxes (Aug)	\$5,423.83	
Pennington County taxes (Sep)	\$5,690.14	
Meade County taxes (Sep)	\$1,753.22	
Interest	\$1,488.27	
Column Software	\$89.10	\$14,444.56
Expenses		
Claims		(\$13,111.47)
Transfer Out—Budgeted Funds		(\$1,986.53)
Transfer Out—Checking		(\$4,000.00)
Ending Savings Balance		\$658,114.36
Checking Balance		\$931.26
Contingency & Improvement Fund	\$80,938.90	
Interest	\$129.73	\$81,068.63
Budgeted Funds		
New Truck Fund	\$291,451.54	
Truck Fund opt out (Aug)	\$302.40	
Red Gate Fire	\$1,684.13	
Interest	\$660.62	\$294,098.69
Communications Fund	\$41,391.58	
Interest	\$93.19	\$41,484.77
Training Aids Fund	\$16,248.00	
Interest	\$36.58	\$16,284.58
Firefighting Tools Fund	\$28,509.16	
Interest	\$64.18	\$28,573.34
EMS Tools Fund	\$8,652.23	
Interest	\$23.01	\$8,675.24
SCBA Fund	\$40,782.59	
Interest	\$91.81	\$40,874.40
Office Technology Upgrade Fund	\$11,301.38	
Interest	\$25.44	\$11,326.82
Personal Protective Equipment Fund	\$40,059.04	
Interest	\$90.19	\$40,149.23
Building/Property Fund	\$213,717.26	
Interest	\$481.15	\$214,198.41
Highmark Membership Account		\$25.46
CD 000325580-300	\$112,382.79	
Interest	\$129.73	\$112,512.52
Cash Balance This Date		\$1,548,317.71
 Warren Saffery Secretary-Treasurer		

