

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting

19 September 2022

The meeting was held at the Box Elder Fire Station. President Gonzales called the meeting to order at 6:40 p.m. Present were Allen, Fleming, Gehrke, Jackson, T. Kuenkel, Saffry and Thiele. Also present was Fire Chief/Department Coordinator A. Kuenkel.

Motion was made by T. Kuenkel, seconded by Jackson, to approve the agenda as presented. All in favor.

The minutes of the 15 August meeting were approved as read. The treasurer's report showed a balance of \$657.51 in the checking account, \$554,056.53 in the savings account.

The following bills were presented:

All American Roofing & Sales, Inc.—roof contract final payment	\$41,794.20
Allen, Betty—director's fees	\$ 60.00
Box Elder VFD:	
Action Mechanical— station HVAC summer service.....	\$ 125.00
Box Elder Hardware—cutoff wheel, spray paint	\$ 21.37
Box Elder Hardware—hardware	\$ 5.40
Box Elder Hardware—hardware, spray paint.....	\$ 40.45
Brown' s Small Engine Repair—repair U-7 skid unit engine	\$ 179.44
Coaxsher—personal equipment.....	\$ 107.65
Dakota Battery & Electric—batteries (2) for T2-3.....	\$ 334.14
Edarley.com—2½" smooth bore hose nozzles (2)	\$ 573.90
G&H Distributing—hose/fittings for E6-1 foam system.....	\$ 16.50
JD Palatine—background check.....	\$ 3.75
Jones & Bartlett Learning—Fire Fighting Skills & Hazmat online access (3)	\$ 200.14
MacQueen Equipment—16" ventilating saw chain	\$ 286.91
MacQueen Equipment—structure gloves (6 pr.).....	\$ 523.80
Payroll—full-time—A. Kuenkel (1-31 Aug)	\$ 3,254.34
Payroll—part-time—M. Emrich (1-31 Aug)	\$ 441.16
Payroll—part time—M. Helgerson (1-31 Aug).....	\$ 583.30
Payroll—part time—G. Doney (1-31 Aug).....	\$ 633.26
Payroll—part time—M. Kopp (1-31 Aug).....	\$ 423.25
Payroll—part time—N. Parish (1-31 Aug).....	\$ 418.21
Payroll—part time—A. Musselman (1-31 Aug)	\$ 260.29
Payroll—part time—J. Russell (1-31 Aug)	\$ 606.69
Payroll—part time—D. Severson (1-31 Aug).....	\$ 652.40
Payroll—SD Retirement System: Employer/Employee Matching Contributions	\$ 634.66
Payroll—U.S. Treasury: Employer's Federal Tax	\$ 2,366.60
Century Business Products— copier base rate + overage (Aug).....	\$ 51.80
Fleming, Jason—director's fees	\$ 60.00
Gehrke, Debra— director's fees	\$ 40.00
Gonzales, Ron— director's fees	\$ 60.00
Jackson, Tully— director's fees	\$ 60.00
Kieffer Sanitation—refuse service	\$ 47.42
Kuenkel, Tara—director's fees.....	\$ 60.00
MIDCO Business—communications service	\$ 161.94
Menards—supplies	\$ 124.07
Montana-Dakota Utilities Company—natural gas	\$ 56.57

Saffry, Warren—director’s fees.....	\$ 145.00
Thiele, Thomas—director’s fees	\$ 60.00
WEX Bank (Global Fleet)—motor fuel	\$ 1,705.33
WREA—electricity.....	\$ 533.17
Total	\$ 57,712.11

Motion was made by Allen, seconded by Fleming, to pay the bills as presented. All in favor.

A. Kuenkel presented the September Department report (attached).

Old business. Station roof inspection and repair: Complete.

District/Department MOU: The committee report was submitted. Motion was made by Jackson, seconded by Allen, to adopt it as submitted. After discussion, all in favor.

Parking lot repair: Several estimates were submitted and studied. Motion was made by Jackson, seconded by Fleming, to defer the matter for a year. After discussion, all in favor.

New business: Workers’ Compensation List: At request of the Fire Chief, motion was made by Thiele, seconded by Jackson, to revoke the appointment of Dustin Gonzales as of as of 19 September 2022. No appointments All in favor.

Replacement copier: Several models were proposed by Century Business Products. Motion was made by Fleming, seconded by Thiele, to purchase the Kyocera TASKalfa 2554ci model for \$4,971.25. After discussion, all in favor

The 2023 budget review was placed on the table. With assistance from the Department, a budget for 2023 was drawn up.

Motion was made by T. Kuenkel, seconded by Jackson, to adopt the 2023 budget as drawn up. After much discussion, all in favor.

Mid-Dakota Diesel, our large-truck repair service, is closing. We are soliciting bids from Olson Towing and others.

There being no further business, motion was made by Thiele, seconded by Allen, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:45 p.m.


 Secretary-Treasurer



BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota
605-923-1224 / befdchief@midconetwork.com

19 September 2022

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

1. Calls/Training:	Calls YTD: 859	2021 YTD: 809
	August: 114	2021 Total: 1120
	Medical—71	2020 Total: 971
	Fire—8	2019 Total: 798
	Fire/CO Alarms—15	2018 Total: 728
	Service/Good Intent—17	2017 Total: 737
	MVC—3	

Additional information on calls or other activities since last meeting:

- 2022 Mutual Aid requests—70; Mutual Aid received—25
- One structure fire in our area over the past month.
- Supported a couple other mutual aid fires in Rapid Valley and New Underwood.
- Participated in Patriot Day parade & fireworks display; and we have been supporting football games.
- Attended Freshman Impact fundraiser; Douglas event will be 19 Oct.

Training:

- Firefighter 1 course being held between Box Elder and Rapid Valley. 6 Box Elder personnel in class.
- Department training will continue to follow some of the firefighter course.
- We are going to host the upcoming Black Hills Fire School on 8 Oct...more opportunity to us acquired structure before it is burnt down.
- SD Firefighters Conference is 30 Sept to 2 Oct along with Fallen Firefighters ceremony in Pierre.

2. Apparatus:

Truck replacement plan:

- Nothing to report.

Maintenance:

- Annual preventative maintenance proposal from Olson's Towing
- Eng 3-1 monitor valve quit working. **At Elkhart for repair; truck still serviceable. ~\$500**
- Engine pump and ladder testing complete; bill will be submitted next month—\$
 - Engine 1-1 failed dry draft; some repairs complete—more to come.

3. Building and Grounds:

- Building roof; continue to work as weather/time permit—**complete**
- Awaiting parts for bay doors that need replaced—**no update**
- Building entry system having some problems; awaiting quote for replacement

4. Other miscellaneous items currently being worked:

- Future property for building 2nd station—**no significant progress**
 - Possible land off of Tower Road that belongs to Ellsworth—**paperwork submitted**
 - Other potential land available; 225th and 150th—**nothing new**
 - Have had some discussion with others, but nothing significant to report.
- Need for ambulance district...still researching; Rapid Valley inquired about this as well.
- Department employees...looking to add one more to hopefully fill current shifts being offered.
- Hose testing has happened...one bad 1-3/4" section bad so far. Have quote for more 1-3/4" hose that we will order once testing is complete. **Testing complete; hose ordered.**
 - An additional section of 5" LDH was found bad—will repair for now.
- Printer/copier is outdated...will need to be replaced—**quote provided.**

5. New items for discussion/action:

- Overall district budget is ready for discussion.
- One day leadership seminar in Spearfish 11 Oct---\$350


6. Building use applications:

- Scouts using meeting room; 1st Thursday of month. Some other use as coordinated
 - hosting a tour on 3 Oct for the entire Pack 28
- AA group Friday evenings, 1900
- Douglas Baseball; 3rd Tuesday's for meetings

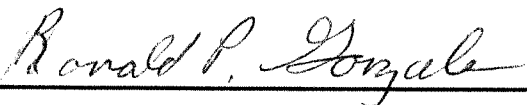
Personnel/Workmans Comp:

Additions:

Removals: *Dustin Gonzales*



Fire Chief or Representative



District President or Representative

BOX ELDER RURAL FIRE
PROTECTION DISTRICT
TREASURER'S REPORT
19 September 2022

Beginning Savings Balance		\$571,180.00
Income		
Pennington County taxes (Jul)	\$6,847.41	
Meade County taxes (Jul)	\$174.18	
Meade County taxes (Aug)	\$598.35	
Interest	\$71.20	\$7,691.14
Expenses		
Claims		(\$24,288.66)
Transfer Out—Budgeted Funds		(\$525.95)
Ending Savings Balance		\$554,056.53
Payroll Earmarks	(\$72,622.88)	\$481,433.65
Checking Balance		\$657.51
Contingency & Improvement Fund	\$144,644.91	
Donation—Bandit Speedway x 3	\$210.00	
Donation—AA	\$20.00	
Interest	\$12.30	\$144,887.21
Budgeted Funds:		
New Truck Fund	\$322,627.53	
Truck Fund opt out—August	\$525.95	
Interest	\$41.15	\$323,194.63
Communications Fund	\$28,216.52	
Interest	\$3.59	\$28,220.11
Training Aids Fund	\$14,185.48	
Interest	\$1.81	\$14,187.29
Firefighting Tools Fund	\$28,904.88	
Interest	\$3.68	\$28,908.56
EMS Tools Fund	\$6,360.80	
Interest	\$0.81	\$6,361.61
SCBA Fund	\$41,453.96	
Interest	\$5.28	\$41,459.24
Office Technology Upgrade Fund	\$12,944.26	
Interest	\$1.65	\$12,945.91
Personal Protective Equipment Fund	\$58,646.16	
Interest	\$7.47	\$58,653.63
Building/Property Fund	\$114,858.88	
Interest	\$14.63	\$114,873.51
Highmark Membership Account		\$25.46
CD 000325580-300	\$108,178.36	
Interest	\$63.40	\$108,241.76
Cash Balance This Date		\$1,436,672.96

Wenwen Saffery
Secretary-Treasurer

