

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting

19 August 2024

The meeting was held at the Box Elder Fire Station. President Fleming called the meeting to order at 7:01 p.m. Present were S.R. Miller and Saffry. Also present were Assistant Chief Gleason and Department Coordinator A. Kuenkel.

Due to the lack of a quorum, the meeting proceeded to consideration of the bills:

Box Elder FD:

Dakota Battery & Electric—solenoids & batteries for E6-1	\$ 459.04
Equipment Management Company—preventive maintenance on extrication tools	\$ 446.26
Intuit QuickBooks—District online access	\$ 31.86
Life-Assist—EMS supplies	\$ 149.03
M&T Fire & Safety—primer pump rebuild, door switch, for E1-2	\$1,186.16
MacQueen—Elkhart shutoff & nozzle	\$1,166.49
Overnight Station Coverage	\$3,445.00
Payroll—U.S. Treasury: Employers Federal Tax.....	\$2,920.04
Payroll—SD Retirement System: Retirement Contributions	\$ 98.59
Payroll—SD Rosebud LLC: payroll and employment reports.....	\$ 200.00
Vigilant Business Solutions—quarterly & employment drug screenings	\$ 339.00
Box Elder Fire Department—reimburse January underpayment.....	\$ 500.00
Century Business Products— copier base rate + overage (Jul)	\$ 13.70
Kieffer Sanitation—refuse service.....	\$ 67.38
MIDCO Business—telephone/fax/video service	\$ 182.46
Menards—F/F equipment-, shop-, building supplies	\$ 85.28
Montana-Dakota Utilities Company—natural gas.....	\$ 81.70
Rapid City Journal—publish payroll opt out legal notice	\$ 89.10
WEX Bank (Global Fleet)—motor fuel.....	\$1,112.96
West River Electric Association, Inc.—electricity	\$ 497.82
Total	\$13,071.87

Motion was made by S.R. Miller, seconded by Saffry, to pay the bills as presented. All in favor.

Workers' Compensation List: At request of the Fire Chief, motion was made by S.R. Miller, seconded by Saffry, to revoke the appointment of Blake Buckley as of 19 August 2024. No additions. All in favor.

There being no further business, motion was made by S.R. Miller, seconded by Saffry, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:04 p.m.

Waven Saffry
Secretary-Treasurer



BOX ELDER FIRE DEPARTMENT

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19 August 2024

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

1. Calls/Training:	Calls YTD: 705	2023 YTD: 664
	July: 103	2023 Total: 1059
	Medical—66	2022 Total: 1183
	Fire—11	2021 Total: 1120
	Fire/CO Alarms—6	2020 Total: 971
	Service/Good Intent—18	2019 Total: 798
	MVC—2	2018 Total: 728

Additional information on calls or other activities since last meeting:

- 2024 Mutual Aid requests—41; Mutual Aid received—21
- One structure fire in our area
- Assisted on a structure fire in Piedmont's area along with a few other grassfires out in New Underwood and Wall.
- We have had a few personnel supporting a wildland engine from the base on a severity assignment out in the hills.

Training:

- Training on mainly focused on summer activities like wildland fires and vehicle accidents. We also have visited a couple newer facilities for familiarization.

2. Apparatus:

Truck replacement plan:

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Maintenance:

- Engine 1-2 tires are the originals; working on quotes...\$4200
- U-7 looking into new tires as well...\$1850
- Eng 1-2 primer pump; worked 16 July—**completed; bill submitted**
- Ladder 4 air conditioner went out; parts are on order
- Eng7-7 pump has developed a leak; mechanical seal was broken, impellor was seized on the shaft and was damaged to the point of needing replaced—**repaired, back in service**

3. Building and Grounds:

- West parking lot—waiting on Savvy for additional pull through; **no progress**

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4. Other miscellaneous items currently being worked:

- Future property for building 2nd station—**no progress**
 - Other potential land available; 225th and 150th—**received phone call from Mike DeMersseman**. Has land available in this area and is willing to talk.
 - Met with an engineer and architect about helping select land option for what we want—they are willing to meet with us to discuss further. Looking at potential options.
- Ambulance district...**Nothing new**.
- SD Wildland VFA grant--\$7000 matching—**awarded**
 - orders continuing, and equipment is arriving. Will submit as one project once all orders are completed and grant money is received.
- Annual testing of structure hose is now completed; minimal failures—**done for the year**
- ISO rating; retrogression. We continue to work with the assigned representative on the plan to maintain our current rating. Our plan has been received and approved with quarterly checkups.
- Wireless internet router went bad; replaced...bill next month

5. New items for discussion/action:

- Annual budget review is next month; proposed copies available
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6. Building use applications:

- Scouts using meeting room; 1st Thursday of month. Some other use as coordinated.
- Boy Scout Pack 28; Sunday evenings 5:30 to 7pm.
- Towing Association wants to use 18-19 Sept as they have in the past
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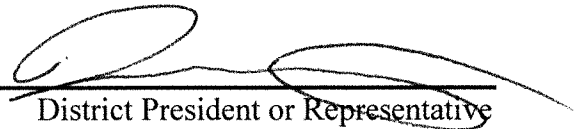
Personnel/Workmans Comp:

Additions:

Removals: Blake Buckley



Fire Chief or Representative



District President or Representative

BOX ELDER RURAL FIRE
PROTECTION DISTRICT
TREASURER'S REPORT
19 August 2024

Beginning Savings Balance		\$683,300.04
Income		
Pennington County (Jun)	\$1,838.25	
Meade County (Jun)	\$46.47	
Meade County (Jul)	\$2,312.41	
Interest	\$1,580.37	
Transfer In—Budgeted Funds	\$537.17	\$6,314.67
Expenses		
Claims		(\$15,266.05)
Transfer Out—Budgeted Funds		(\$82.78)
Transfer Out—Checking		(\$2,255.39)
Ending Savings Balance		\$672,010.49
Checking Balance	\$744.61	
Supplement	\$2,255.39	\$3,000.00
Contingency & Improvement Fund	\$80,671.46	
Interest	\$133.61	\$80,805.07
Budgeted Funds:		
New Truck Fund	\$290,352.21	
Truck Fund opt out (Jun)	\$82.78	
MacQueen	(\$467.35)	
Warren Saffry	(\$69.82)	
Penn. Co. Treas. Refund	\$11.02	
Interest	\$675.76	\$290,584.60
Communications Fund	\$41,199.34	
Interest	\$96.03	\$41,295.37
Training Aids Fund	\$16,172.53	
Interest	\$37.70	\$16,210.23
Firefighting Tools Fund	\$28,376.75	
Interest	\$66.14	\$28,442.89
EMS Tools Fund	\$8,604.56	
Interest	\$23.82	\$8,628.38
SCBA Fund	\$40,593.18	
Interest	\$94.62	\$40,687.80
Office Technology Upgrade Fund	\$11,248.89	
Interest	\$26.22	\$11,275.11
Personal Protective Equipment Fund	\$39,872.99	
Interest	\$92.94	\$39,965.93
Building/Property Fund	\$212,724.66	
Interest	\$495.85	\$213,220.51
Highmark Membership Account	\$25.46	
Penn. Co. Treas. Refund	\$11.02	
New Truck Fund	(\$11.02)	\$25.46
CD 000325580-300	\$111,800.91	
Interest	\$290.56	\$112,091.47
Cash Balance This Date		\$1,558,243.31

Warren Saffry
Secretary-Treasurer

