

Minutes of The
Box Elder Rural Fire Protection District
Board of Directors Meeting

16 September 2024

The meeting was held at the Box Elder Fire Station. President Fleming called the meeting to order at 6:39 p.m. Present were Allen, Boomsma, Gehrke, S.D. Miller, Saffry, and Thiele. Also present were Assistant Fire Chief Gleason and Department Coordinator A. Kuenkel.

Motion was made by Boomsma, seconded by Gehrke, to approve the agenda as presented. All in favor.

The minutes of the 15 July meeting were approved as read. The treasurer's report showed a balance of \$1,395.96 in the checking account, \$683,300.04 in the savings account.

The minutes of the 19 August meeting were approved as read. The treasurer's report showed a balance of \$3,000.00 in the checking account, \$672,010.49 in the savings account.

The 19 August Fire Department Report was approved as read.

The following bills for 16 September were presented:

Allen, Betty—director's fees	\$ 20.00
Boomsma, April— director's fees	\$ 40.00
Box Elder VFD:	
Best Buy—Wi-Fi router	\$ 313.97
Black Hills Overhead Doors—preventive maintenance on doors (6)	\$ 361.97
Cascade Fire Equipment—expansion rings for hose coupling	\$ 153.54
Freedom Tire—inspect and rotate R-9 tires	\$ 199.96
Harvey's Lock & Security—monthly door system fee	\$ 45.00
Hofer Fire Stuff—repair E7-7 pump & valve rebuild	\$ 1,593.25
Intuit QuickBooks—District account access	\$ 37.17
JD Palatine—background checks (3)	\$ 11.85
Payroll—full time—A. Kuenkel + \$250.00 stipend (1-31 Jul)	\$ 3,729.98
Payroll—part time—M. Emrich + 500.00 stipend (1-31 Jul)	\$ 571.04
Payroll—part time—M. Helgerson + \$100.00 stipend (1-31 Jul)	\$ 2,963.93
Payroll—part time—K. Lee (1-31 Jul)	\$ 343.55
Payroll—part time—A. Carris (1-31 Jul)	\$ 1,123.65
Payroll—part time—N. Koistinen (1-31 Jul)	\$ 343.55
Payroll—part time—A. Musselman (1-31 Jul)	\$ 306.53
Payroll—SD Retirement System: Employer/Employee Matching Contributions	\$ 1,118.58
Payroll—U.S. Treasury: Employer's Federal Tax	\$ 2,420.30
Red Gate Fire—District share	\$ (1,684.13)
Century Business Products— copier base rate + overage (Aug)	\$ 8.10
Computer Guy—Antivirus Yearly2	\$ 42.00
Fleming, Jason—director's fees	\$ 60.00
Gehrke, Debra— director's fees	\$ 40.00
Kieffer Sanitation—refuse service	\$ 67.38
Kuenkel, Tara—director's fees	\$ 40.00
Miller, Shane—director's fees	\$ 40.00
Miller, Summer— director's fees	\$ 40.00
MIDCO Business—communications service	\$ 182.46
Montana-Dakota Utilities Company—natural gas	\$ 73.44
SD Rosebud LLC—entries of bills and bank data Jan-Apr 2024	\$ 750.60
Saffry, Warren—director's fees	\$ 145.00
Thiele, Thomas—director's fees	\$ 40.00

WEX Bank (Global Fleet)—motor fuel	\$ 1,117.32
WREA—electricity.....	\$ 451.48
Total	\$ 17,111.47

Motion was made by Thiele, seconded by S.D. Miller, to pay the bills as presented. All in favor.

A. Kuenkel presented the September Department report (attached).

Old business: Memorandum of Understanding—still working.

New business: Workers' Compensation List: At request of the Fire Chief, motion was made by Gehrke, seconded by Allen, to revoke the appointments of David Severson and Caleb Misselt as of 16 September 2024. No additions. All in favor.

A Building Use Application was received:

SD Towing Association—Conference & Training—18 & 19 September 2024—7:30 a.m.-5:30 p.m.

Motion was made by Gehrke, seconded by S.D. Miller, to approve this application. All in favor. Department has also approved.

The 2025 budget review was placed on the table. With assistance from the Department, an estimated budget for 2025 was drawn up.

Motion was made by Gehrke, seconded by Thiele, to adopt the 2025 estimated budget as drawn up. After much discussion, all in favor.

There being no further business, motion was made by Allen, seconded by Gehrke, to adjourn the meeting. All in favor, and the meeting was adjourned at 7:17 p.m.

Waneta Saffery
Secretary-Treasurer



BOX ELDER FIRE DEPARTMENT

120 Box Elder Road, Box Elder South Dakota
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16 September 2024

To: Box Elder Rural Fire Protection District Board

From: Box Elder Fire Department Chiefs

Re: Monthly Report

1. Calls/Training:	Calls YTD: 817	2023 YTD: 756
	August: 108	2023 Total: 1059
	Medical—71	2022 Total: 1183
	Fire—11	2021 Total: 1120
	Fire/CO Alarms—4	2020 Total: 971
	Service/Good Intent—17	2019 Total: 798
	MVC—5	2018 Total: 728

Additional information on calls or other activities since last meeting:

- 2024 Mutual Aid requests—50; Mutual Aid received—23
- Assisted with several grassfires with the main one being the First Thunder fire where we had the tender out there for 3 days—cost statement submitted to the state. Other grassfires supported were in Rapid Valley, New Underwood, Wall, and Black Hawk.
- Assisted on a structure fire in Piedmont’s area last week as well as Black Hawk last night.
- Participated in Patriot Day event, covering high school football

Training:

- Training has been on extrication and more building familiarization of new properties. Visited 10 Bedrock apartments, Amazon warehouse, Muth Electric, and Heartland Manufacturing.

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2. Apparatus:

Truck replacement plan:

- nothing to report

Maintenance:

- Engine 1-2 tires are the originals—working on quotes...\$4200
- U-7 looking into new tires as well...\$1850
- Eng 1-2 thermal relief valve; part in hand—**replace in house this week**
- Ladder 4 air conditioner went out; parts are on order
- Eng1-1 has transmission pressure sensor leaking; part on order
- Eng6-1 foam injector quit; found paddle wheel bad—**part installed awaiting bill---\$800**
- Eng6-1 emergency lights intermittent; working with Dakota Battery on a fix

3. Building and Grounds:

- West parking lot—waiting on Savvy for additional pull through; **INW today**

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4. Other miscellaneous items currently being worked:

- Future property for building 2nd station—**no progress**
 - Other potential land available; 225th and 150th—**received phone call from Mike DeMersseman**. Has land available in this area and is willing to talk.
 - Met with an engineer and architect about helping select land option for what we want—they are willing to meet with us to discuss further. Looking at potential options.
- Ambulance district...**Nothing new**.
- SD Wildland VFA grant--\$7000 matching—**awarded**
 - Final order completed today so grant will get submitted later this week. Will have reimbursement for this project ready to submit next month.
- ISO rating; retrogression. We continue to work with the assigned representative on the plan to maintain our current rating. Our plan has been received and approved with quarterly checkups.
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5. New items for discussion/action:

- Annual budget review; proposed copies available.
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6. Building use applications:

- Scouts using meeting room; 1st Thursday of month. Some other use as coordinated.
- Boy Scout Pack 28; Sunday evenings 5:30 to 7pm.
- Towing Association wants to use 18-19 Sept as they have in the past
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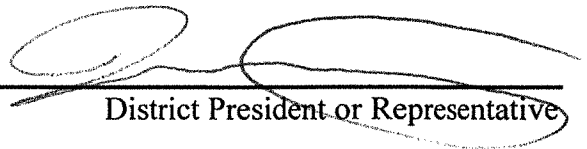
Personnel/Workmans Comp:

Additions:

Removals: David Severson, Caleb Misselt



Fire Chief or Representative



District President or Representative

BOX ELDER RURAL FIRE
PROTECTION DISTRICT
TREASURER'S REPORT
16 September 2024

Beginning Savings Balance		\$672,010.49
Income		
Pennington County taxes (Jul)	\$1,585.93	
Meade County taxes (Aug)	\$786.71	
Interest	\$1,556.94	\$3,929.58
Expenses		
Claims		(\$12,982.77)
Transfer Out—Budgeted Funds		(\$189.50)
Ending Savings Balance		\$662,767.80
Checking Balance		\$1,107.92
Contingency & Improvement Fund	\$80,805.07	
Interest	\$133.83	\$80,938.90
Budgeted Funds:		
New Truck Fund	\$290,584.60	
Truck Fund opt out—Jul	\$189.50	
Interest	\$677.44	\$291,451.54
Communications Fund	\$41,295.37	
Interest	\$96.21	\$41,391.58
Training Aids Fund	\$16,210.23	
Interest	\$37.77	\$16,248.00
Firefighting Tools Fund	\$28,442.89	
Interest	\$66.27	\$28,509.16
EMS Tools Fund	\$8,628.38	
Interest	\$23.85	\$8,652.23
SCBA Fund	\$40,687.80	
Interest	\$94.79	\$40,782.59
Office Technology Upgrade Fund	\$11,275.11	
Interest	\$26.27	\$11,301.38
Personal Protective Equipment Fund	\$39,965.93	
Interest	\$93.11	\$40,059.04
Building/Property Fund	\$213,220.51	
Interest	\$496.75	\$213,717.26
Highmark Membership Account		\$25.46
CD 000325580-300	\$112,091.47	
Interest	\$291.32	\$112,382.79
Cash Balance This Date		\$1,549,335.65

Warren Salby
Secretary-Treasurer

